



West Hempstead U.F.S.D. Guidance Program

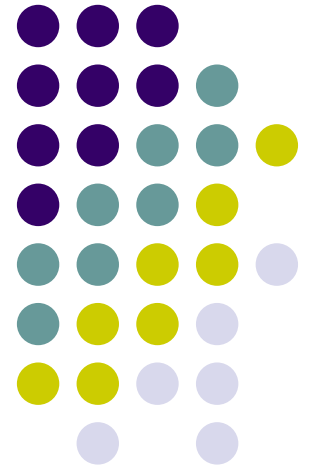
*Dedicated to serving students,
parents,
educators and
the community*



West Hempstead Guidance Department presents:



An overview
of the
district
guidance
program



West Hempstead U.F.S.D. Guidance Department.....



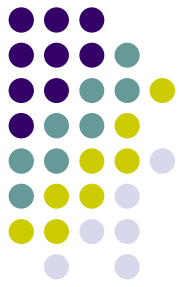
- Recognizes the unique value of each student.
- Is dedicated to the success of each student based on the highest standards of excellence in education.
- Expects each student to be challenged to achieve mastery in all subject areas in an educational atmosphere that strives to build positive self-esteem, mutual respect for others, and a life-long quest for learning.





New York State District Guidance Goals

West Hempstead U.F.S.D.
Guidance Program Framework



Grades K-5

- Prepare students to participate effectively in their current and future educational programs.
- Help students with attendance, academic, behavioral or adjustment problems.
- Help students deal with family issues that impact education.
- Encourage parental involvement in their children's education.

Grades 6-8

- Review each student's educational progress and career plans annually.
- Teach students about various careers and help them to develop career planning skills.
- Provide advisory assistance to enable students to benefit from the curriculum in the following areas:
 - Attendance*
 - Academic Problems*
 - Curriculum options, educational and career plans*
 - Behavioral and/or adjustment problems*
- Encourage parental involvement in the educational process.

Grades 9-12

- Review each student's educational progress, career directions and future plans annually.
- Help students learn about careers and develop career planning skills.
- Provide advisory assistance to enable students to benefit from the curriculum.
- Provide advisory assistance to help students develop and implement post-secondary educational and career plans.
- Provide advisory assistance for students who exhibit:
 - Attendance problems.*
 - Academic problems.*
 - Behavioral and adjustment problems.*
- Encourage parental involvement in the educational process.

West Hempstead Guidance Strives for Excellence.....



- The Department offers a comprehensive guidance program beginning in grade 6
- The concept of “Planning for the Future” is integrated into all counselor-student contacts
- Students and parents are informed of the process through scheduled meetings, seminars and printed materials
- An open door policy allows parents and students to contact counselors as often as they wish throughout the process

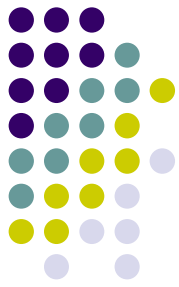




The High School Process

- Students attend individual counselor appointments where academic progress, social adjustment, future goals and careers are discussed
- Parents and students attend the “8th – 12th” Grade College Planning Seminar”
- Parents and students in grades 9-11 attend curriculum planning appointments
- Students are encouraged (9-12) to get involved in school and community service activities and summer programs to enhance college and scholarship opportunities
- Sophomores attend a “Career and College Group Seminar” and take career inventories and explore career and college opportunities. Students receive on-line access to their results
- Junior Parents attend “Post High School Planning” evening program

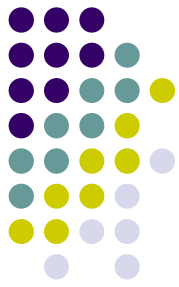




- Juniors attend “Post High School Planning” group meeting
- Juniors and Seniors attend college representative visits at West Hempstead
- Junior and Senior parents and students attend individual planning appointment where students and parents:
 - Gain an understanding of the college process
 - Explore colleges
 - Gather information
 - Come up with a viable list of colleges
 - Discuss the application process
- Seniors attend a group guidance session to review the college process.
- Parents attend “Financial Aid Night” to receive help with FAFSA form in January
- Seniors attend a college transition program
- The counselors are available to help parents and students through every step!



What We Offer....



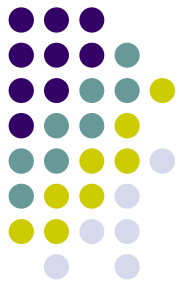
- A comprehensive lending library which includes resources on colleges, college majors, careers, essay writing, scholarships, summer programs, financial aid, resume writing, and test taking is available to all students in the guidance office
- An extensive “College Planning Guide” which includes a timeline and checklist is presented and distributed to all juniors
- “Choices”, a college/career/scholarship search program is used to develop a customized college search for each student. Students are instructed on how to use the latest computer technology to assist in the college process
- On-site visits from college admissions representatives allow students to gain knowledge and insight into the admission process
- On-site admission dates offer students immediate decision responses and waived application fees
- An interdisciplinary approach to “writing the college essay.” Counselors work with English teachers and students to develop essays

What We Offer.....



- A workshop entitled “College Admissions for the Student Athlete” for parents and students in grades 8-12
- A summer program file and a bulletin board highlighting educational opportunities
- A comprehensive scholarship guide including community, local and national scholarships as well as an extensive scholarship file made available to all students in the guidance office, as well as bulletin board displays highlighting scholarships
- A volunteer opportunity resource guide and file are available which highlight local opportunities for community service
- C-Notes, the Guidance Department newsletter mailed 4 times a year to all high school families. The newsletter highlights all guidance activities including career, study skills, volunteer opportunities, summer programs and a “Parent’s Corner”
- A field trip to a College Fair hosted by Molloy College for Juniors and Seniors

Who We Are.....



- The West Hempstead Guidance Department is a staff of highly dedicated and motivated counselors who together possess a wealth of counseling experience
- Counselors work diligently to stay informed of the latest information in counseling by attending local and national conferences, meeting with college admissions staff and by maintaining personal ongoing contact with admissions officers
- Counselors have visited many colleges including Cornell, University of Pennsylvania, Harvard, Tufts, University of Virginia, Boston University, Stanford, Georgetown, and Boston College.....
- The counseling staff continues to be involved in the school community through moderating Student Council, Peer Mediation, Homecoming, Class Night and the Friends of Rachel Club
- Counselors supervise school and sports activities, and support school events

Guidance Calendar



<p>ONGOING ACTIVITIES</p> <p>ATTEND CST & CSE REGULARLY PARENT & STUDENT APPOINTMENTS MEET WITH CPS, PINS & PROBATION CASEWORKERS CONDUCT MEDIATIONS C-NOTES SCHOLARSHIP BULLETINS ATTEND WORKSHOPS & CONFERENCES WALK-INS CRISIS INTERVENTION & COUNSELING NEW ENTRANTS</p>	<p>SEPTEMBER</p> <p>SCHEDULE ADJUSTMENTS NEW ENTRANTS SENIOR COLLEGE CLASSROOM MEETING INDIVIDUAL FRESHMAN MEETINGS 8-12 COLLEGE INFORMATION NIGHT COLLEGE VISITS REVIEW TRANSCRIPTS MEET WITH VESID AND STUDENTS</p>	<p>OCTOBER</p> <p>COLLEGE APPLICATIONS AND SENIOR APPOINTMENTS INDIVIDUAL FRESHMAN MEETINGS JUNIOR GROUP MEETING FOR PSAT SENIOR TRANSCRIPTS FINALIZED AND DISTRIBUTED COLLEGE VISITS NEW ENTRANT BUDDY BREAKFAST REVIEW PROGRESS REPORTS & MEET WITH STUDENTS PSAT REGISTRATION & ADMINISTRATION</p>
<p>NOVEMBER</p> <p>COLLEGE PLANNING FOR THE STUDENT ATHLETE NIGHT SAT ADMINISTRATION COLLEGE APPLICATIONS ON SITE ADMISSIONS COLLEGE VISITS REVIEW REPORT CARDS & MEET WITH STUDENTS PREPARE JANUARY STATE TESTING LISTS</p>	<p>DECEMBER</p> <p>COLLEGE APPLICATIONS ON-SITE ADMISSIONS PREPARE COURSE CATALOG MEET WITH DEPARTMENT CHAIRPERSONS MEET WITH VESID AND STUDENTS</p>	<p>JANUARY</p> <p>CLASSROOM COURSE CATALOG DISTRIBUTION SCHEDULE 9TH & 10TH GRADE STUDENTS REVIEW PROGRESS REPORTS & MEET WITH STUDENTS</p>

Guidance Calendar



<p style="text-align: center;">FEBRUARY</p> <p>SCHEDULE 11TH GRADE STUDENTS REVIEW REPORT CARDS & MEET WITH STUDENTS</p> <p>COLLEGE PLANNING EVENING MEETING WITH JUNIOR PARENTS GROUP COLLEGE PLANNING MEETING WITH JUNIORS</p> <p>MILITARY DAY & ASVAB FIELD TRIP TO BARRY TECH</p>	<p style="text-align: center;">MARCH</p> <p>INDIVIDUAL JUNIOR COLLEGE PLANNING MEETING WITH PARENTS REVIEW PROGRESS REPORTS & MEET WITH STUDENTS</p> <p>PREPARE JUNE STATE TESTING LISTS PROCESS SCHOLARSHIPS ISLAND PARK TRANSITION MEETING ADVANCED PLACEMENT REGISTRATION</p>	<p style="text-align: center;">APRIL</p> <p>10TH GRADE CLASSROOM CAREER PROGRAM</p> <p>PROCESS SCHOLARSHIPS SCHEDULING PREPARATION INDIVIDUAL JUNIOR COLLEGE PLANNING MEETING WITH PARENTS REVIEW REPORT CARDS & MEET WITH STUDENTS MIDDLE SCHOOL TRANSITION MEETING</p>
<p style="text-align: center;">MAY</p> <p>ADMINISTER & PROCTOR ADVANCED PLACEMENT EXAMS SAT ADMINISTRATION PREPARATION FOR SENIOR AWARDS NIGHT REVIEW PROGRESS REPORTS & MEET WITH STUDENTS MEET WITH VESID AND STUDENTS</p>	<p style="text-align: center;">JUNE</p> <p>SAT ADMINISTRATION SENIOR GRADUATION REVIEW CALL AND MEET WITH FAILING STUDENTS REGISTER STUDENTS FOR SUMMER SCHOOL</p>	<p style="text-align: center;">JULY</p> <p>CALL AND MEET WITH FAILING STUDENTS REGISTER STUDENTS FOR SUMMER SCHOOL</p> <p style="text-align: center;">AUGUST</p> <p>FINALIZE SCHEDULES ADJUST FOR SUMMER SCHOOL MEET WITH NEW ENTRANTS PROCESS SCHEDULE CHANGES ATTEND FRESHMAN ORIENTATION</p>



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