

WEST HEMPSTEAD UNION FREE SCHOOL DISTRICT  
252 Chestnut Street  
West Hempstead, NY 11552

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**BOARD OF EDUCATION AGENDA**  
**Regular Monthly Business Meeting 7:30 p.m.**  
**November 19, 2013**  
**High School Video Conference Room**

A. **Convene**

B. **Pledge of Allegiance**

C. **Routine Matters**

**Docket #**

3-138           **Minutes of October 15, 2013 Regular Business Meeting\***

3-139           **Minutes of October 29, 2013 Policy Meeting\***

\*Minutes of previous meetings are reviewed by the Board and corrected, if necessary, prior to a vote to make them the official document of record.

3-140           **Treasurer's Report and Recommendations** – District Treasurer indicates the financial status of the Board's various accounts and makes a series of recommendations for the payment of bills.

D.   **Report of Committees** – Any Board appointed committee may report on its progress, problems, tasks, etc. during this portion of the meeting.

E.   **Superintendent's Report**

F.   **Period for District Residents, Island Park Residents and District Employees to Address the Board Pursuant to Board By-Law 9340)** – The individual will be limited to 3 minutes of non-confidential agenda items with an overall maximum of 20 minutes for this part of the meeting, if needed.

G.   **Superintendent's Report and Recommendations**

3-141           **Appointments, Resignations, etc.** – Superintendent recommends to the Board hirings, leaves of absence, retirements, resignations, etc. The Board approves or disapproves each recommendation.

3-142           **Extra Pay for Extra Responsibility** – Recommended name of advisor for extracurricular club and activity to be approved.

- 3-143            **Amendment to Docket #3-117 Adopted on October 15, 2013**
- 3-144            **Approval of Special Education Services Tuition Agreement**
- 3-145            **Exemptions for Persons Sixty-Five Years of Age or Older** – The Board approves or disapproves, including cooperative apartments, as qualifying for the Senior Citizens’ Tax Exemption.
- 3-146            **Exemptions from Taxation for School Purposes for Persons with Disabilities and Limited Income** – The Board approves or disapproves, including cooperative apartments, as qualifying for the Persons with Disabilities and Limited Income.
- 3-147            **Exemption from Taxation for School Purposes for Persons Sixty-Five Years of Age or Over Where a Child Resides** – The Board approves or disapproves, including cooperative apartments, as qualifying for the Senior Citizens’ Tax Exemption.
- 3-148            **Exemption from Taxation for School Purposes for Persons with Disabilities & Limited Income Where a Child Resides** – The Board approves or disapproves the Exemption for Persons with Disabilities and Limited Income.
- 3-149            **Approval of Club Charters**
- 3-150            **Acceptance of Donations** – District accepts gifts from private donations.
- 3-151            **Instructional Placement for Special Education and Pre-School Education Students** – Special Committee on Special Education required by law recommends to the Board placement of special education and pre-school education students.
- 3-152            **Corrective Action Plan 2012-13**
- H.            **Deputy Superintendent - Report and Recommendations**
- 3-153            **Acceptance of Recommendation to Add New Vendors to the District Vendor List**
- 3-154            **Budget Transfers** – A requirement of New York State Department of Audit and Control to transfer appropriation monies that are under expended into that particular line in the budget that is over expended.
- 3-155            **Disposition of Textbooks**

- 3-156            **Storage Garage Replacement at the Chestnut Street School/Administration Building WHUSD – State Environment Quality Review Act (SEQRA)**
- 3-157            **Insurance**
- 3-158            **Use of Facilities** – The various playing fields, gyms, general purpose rooms, etc. are approved or disapproved by the Board for use by various community groups.
- I.        **Old Business** – Items the Board has discussed and wishes to discuss again, and/or have tabled from previous meetings are discussed here.
- 3-89            **Policy 1100 - Community Relations**
- 3-90            **Policy 1113 – Distribution of Policies**
- 3-91            **Policy 1120 – Budget Meetings**
- 3-92            **Policy 2200 – Sexual Harassment**
- 3-93            **Policy 2520 – Electronic Technology Disaster Recovery**
- 3-94            **Policy 3300 – Audit Committees**
- 3-95            **Policy 3362 – Approval of Conference Expenses**
- 3-96            **Policy 3443 - Investments**
- 3-97            **Policy 3444 - Purchasing**
- 3-98            **Policy 4100 – Employee Code of Ethics**
- 3-99            **Policy 4214 – Medical Examinations**
- 3-100           **Policy 5120 – Student Attendance**
- 3-101           **Policy 5122 – Comprehensive District Program and Procedures for the Prevention of Alcohol and Substance Abuse**
- 3-102           **Policy 5151 – Wellness**
- 3-103           **Policy 5152 – Use of Automated External Defibrillators**
- 3-104           **Policy 5161 – Dignity of Students (Bullying)**
- 3-105           **Policy 8310 – Adaptation, Modification or Amendment of Policy Meetings**

- 3-106 **Policy 9230 – Duties of Board Secretary**
- 3-107 **Policy 9231 – District Clerk**
- 3-108 **Policy 9340 – Regular Meetings**
- 3-109 **Policy 9420 – Minutes**
- 3-110 **Policy 2550 – Information Security Breach and Notification**

**J. New Business** - Items that do not normally recur on a continuing basis, and/or items that are discussed for the first time appear at this point in the meeting.

- 3-159 District to incur the expense for Board Members and District Administration to attend NYSSBA’s 2013 Winter Law Conference on December 10, 12, 2013 or January 4, 2014.
- 3-160 District to incur the expense for Board Members and District Administration to attend Nassau Academy of Law’s 2013 Annual School Law Conference on December 9, 2013.
- 3-161 District to incur the expense for Board Members and District Administration to attend NYSSBA’s “Engaging Your Community in the Budget Process” webinar on December 4, 2013.

The Board motions to discuss the following at the December 3, 2013 Policy Meeting:

- 3-162 **Policy 4157 – Absence Due to Injuries Received on the Job and Related Matters**
- 3-163 **Policy 4165 – Visitation to Other Schools by Members of Professional Staff**
- 3-164 **Policy 4200 – Non-Certificated Personnel**
- 3-165 **Policy 4211 – Recruitment and Selection**
- 3-166 **Policy 4212 – Non-Certificated Personnel - Appointment**
- 3-167 **Policy 4238 – Absence Due to injuries Received on the Job and Related Matters – REPEAL – same as 4157**
- 3-168 **Policy 5151a – Concussion Management**
- 3-169 **Proposed Policy – Student Health Services and Administrative Regulations**

**3-170**            **Proposed Policy – Comprehensive District Program and Procedures for the Prevention of Alcohol and Substance Abuse - Employees**

**3-171**            District to incur the expense for Board Members and District Administration to attend SPC of LI's 6<sup>th</sup> Annual Symposium "Putting the Pieces Together: Strategies for Suicide Prevention" on December 6, 2013.

**3-172**            **Resolution - Disciplinary Proceeding**

**K.    Board Privilege of the Floor**

**L.    Future Meeting Dates**

**M.    Period for District Residents, Island Park Residents and District Employees to Address the Board Pursuant to Board By-Law 9340** – The individual will be limited to 3 minutes of non-confidential agenda items with an overall maximum of 20 minutes for this part of the meeting.

**N.    Adjournment**