

The **REGULAR MONTHLY BUSINESS MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the High School Video Conference Room on November 19, 2013 at 7:47 p.m.

**PRESENT:** Ms. Brohm, who presided, and five other members of the Board: Ms. Kurko, Ms. Lotito, Mr. Mariano, Ms. Rilling and Mr. Schindler. Mr. Trocchia and Ms. Spinelli were absent. Also present were Mr. Hogan, Ms. Peluso, Mr. Cunningham, Mr. Sheahan, Mr. Mestecky, Ms. Girolamo and members of the staff and community. Mr. Guercio arrived at 9:17 p.m.

Under **ROUTINE MATTERS** action was taken as follows:

**Docket #3-138:** The **MINUTES** of the Regular Business Meeting held on October 15, 2013, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Ms. Lotito, seconded by Mr. Schindler and carried by six, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

**Docket #3-139:** The **MINUTES** of the Policy Meeting held on October 29, 2013, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Ms. Lotito, seconded by Mr. Schindler and carried by six, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

**Docket #3-140:** The **TREASURER'S REPORT** for the month ended September 30, 2013, having been received by each member several days prior to the date of this meeting, was presented, and upon motion of Ms. Lotito, seconded by Mr. Schindler and carried by six, the Schedule of Claims & Warrants, Appropriation Status Report and Revenue Status Report were placed on the table for discussion and then filed.

Under **REPORT OF COMMITTEES** action took place as follows:

PTSA Co-President, Christine Fennes, informed residents the next meeting is on December 2<sup>nd</sup>; stadium blankets are being sold for \$55; the Key Club's food collection ends on November 22<sup>nd</sup> and volunteers are needed to help pack. PTA Representative, Teresa Tudisco, announced the Reflections Contest is underway and all entries are due November 22<sup>nd</sup>; guest speaker David Adler, will be here in early December; pocket calendars are still on sale; the Islanders will be here January 13, 14 and 23<sup>rd</sup>; the PTA has an Instagram account now and the next meeting will be January 27<sup>th</sup> at George Washington. Student Representatives, Jamie Rodriguez and Amanda Dias gave their report on school happenings that included November 14<sup>th</sup> being World Diabetes Day; on Varsity Night – December 4<sup>th</sup> – there will be collections of black shoes for children in the Dominican Republic; SAAD and the Great American Smokeout; *RAMPAGE* will be out soon; winter tryouts are underway; Varsity Night will have a fundraiser for Sickle Cell Anemia; the Key Club had great success with the Thanksgiving fundraiser feeding 51 families and thanked everyone Districtwide for their efforts.

Under **SUPERINTENDENT'S REPORT** - Mr. Hogan then turned the meeting over to Ms. Kimberly Ferina, Director of Mathematics, who gave a PowerPoint Presentation on Common Core Mathematics and how we are improving student performance. Ms. Ferina explained Common Core shifts, standards of mathematical practice, content standards, all teachers being teachers of literacy and Lexile recalibration; math fluency – fast and accurate; changes to state testing; District initiatives to meet the challenges of Common Core and improve student performance; implementation of Core curriculum; support programs for students and parents and building staff capacity.

Mr. Hogan then turned the meeting over to Assistant Superintendent Ms. Peluso to give a PowerPoint Presentation on Pre-Kindergarten exploration. Ms. Peluso thanked the Board for giving

her the opportunity to explore Pre-Kindergarten programs.. She visited Westbury, Freeport, Long Beach, Herricks, Oceanside, Lawrence and Franklin Square schools to observe their Pre-K programs and discuss the set up of the programs. She explained the need of Pre-K citing that children who attend Pre-K have better incoming screening scores and better vocabulary development. Funding can be through UPK, the District, UPK/District or parents paying for it. Providers she encountered were Harbor Day, St. Joseph's College and District-sponsored. Ms. Peluso commented on the classroom set-up being similar to Kindergarten and that the routines and schedules help prepare the students for success in Kindergarten. Program components included group time, center time, literacy, numeracy, blocks, dramatic play, movement, music and artistic expression. Benefits of Pre-K are exposure to the "language" of school; experience with the "routines" of school; expansion of background knowledge; foundation in academic vocabulary; initial foundation in the Common Core curriculum; socialization, learning through play and closing the achievement gap through early intervention. Projected costs, the next steps and research studies were also covered.

The next portion of the meeting was also given by Ms. Peluso that covered grant information. Ms. Peluso explained that the District received a \$135,000/year grant for a two-year period. The grant will be used for expanding leadership opportunities and responsibilities for teachers. The grant will focus on the success of students of higher levels and struggling students, with higher order thinking, lesson studies, differentiated instruction and 21<sup>st</sup> Century skills. The teachers/leaders will receive a stipend and will apply for the role, which will be posted in December. Also in December an advisory council will be formed to discuss the administration of activities and the use of the grant funds. In February there will be an orientation for the leaders who are selected. In May there will be a posting for the leadership position in the 2014-15 school year.

The grant monies will be broken down as follows: \$87K in stipends for teachers; \$12K for principals' stipend; \$20K for conference expenses for leaders; \$10K for Professional Development for leaders and \$6,500 for a shared professional text for all District teachers and Administration.

Bond discussion then ensued by the Board and Administration – improvements for a capital plan. Mr. Cunningham handled this portion of the meeting. He explained we will have to find architects first. He suggested forming a community group that will evaluate the needs of the schools by attending building inspections. The Board requested to set up interviews with architects. Mr. Cunningham gave a possible timeline beginning in January or February. Meetings will be held to see what the community wants and can afford. It may take three years to finalize for the entire process from beginning investigation to completion of approved projects to be completed.

Mr. Hogan finished by discussing Budget Cafés and the fact that TRS alone may rise to 17.75%, which equates to \$374,000 bringing the District close to the 1.6% tax cap without anything else being considered. He also reported on the Middle School play, Peter Pan, and how well the children performed. Mr. Hogan concluded his report wishing everyone best wishes on the Holiday season with Hanukkah beginning Wednesday and Thanksgiving next week.

Ms. Brohm then opened the meeting for residents to address the Board.

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Under **SUPERINTENDENT'S REPORT AND RECOMMENDATION** action took place as follows:

**Docket #3-141:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, Appointments, Resignations, etc. were accepted, granted and approved as follows:

**Topic: Probationary Appointment(s)**

<b><u>Name</u></b>	<b><u>Tenure Area</u></b>	<b><u>Certification</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>	<b><u>End of Probation</u></b>
Perlow, Dara	STELLAR GW/CS	Elementary Ed	\$73,222 plus neg. increase (pro-rated) 7 MA	12/9/13	12/9/15
Spano, Christa	Reading Teacher HS/MS	Literacy 5-12	\$61,957 plus neg. increase (pro-rated) 3 MA	11/25/13	11/25/16

**Topic: Leave(s) of Absence**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
Mongiello, Amanda	Teaching Assistant High School	10/16/13	t/b/d

**Topic: Substitute Teaching Appointment(s)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Certification</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Mongiello, Amanda	Foreign Language Teacher High School	Spanish 7-12	\$56,324 (plus neg. increase) 1 MA	10/16/13 – t/b/d

**Topic: Per Diem Substitute Appointments**

<b><u>Name</u></b>	<b><u>Salary</u></b>	<b><u>Position</u></b>
Mayer, Elyssa	\$90.00/day	Teacher
Milici, Kristen	\$90.00/day	Teacher
Santangelo, Nicole	\$90.00/day	Teacher

**Topic: Removal from Per Diem Substitute Lists**

**Name**

Manetta, Jason

**Topic: Regents Review Classes**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Period</u></b>
Benson, Melissa	Algebra 2/ Trigonometry	\$67.00/hr. plus neg. increase	12/4/13 – 1/15/14 (maximum – 3 sessions)
Dunbar, Patricia	English	\$67.00/hr. plus neg. increase	12/2/13 – 1/13/14 (maximum – 5 sessions)
Kufta, Jared	English	\$67.00 /hr. plus neg. increase	12/2/13 – 1/13/14 (maximum – 5 sessions)

Kurzban, Sandra	Math	\$67.00/hr. plus neg. increase	12/4/13 – 1/15/14 (maximum – 5 sessions)
Lent, Theresa	U.S. History	67.00/hr. plus neg. increase	1/21/14 – 1/27/14 (maximum – 3 two-hr sessions)
McCarthy, Lisa	ESL	\$67.00/hr. plus neg. increase	12/2/13 – 1/13/14 (maximum – 5 sessions)
Nappi, Gina	Global 10	\$67.00/hr. plus neg. increase	1/21/14 – 1/27/14 (maximum – 3 two-hr sessions)
Rowland, Cathieann	Algebra 2/ Trigonometry	\$67.00/hr. plus neg. increase	12/4/13 – 1/15/14 (maximum – 3 sessions)
Scully, Rosanne	English	\$67.00 /hr. plus neg. increase	12/2/13 – 1/13/14 (maximum – 5 sessions)
Towers, Diana	Math Special Ed	\$67.00/hr. plus neg. increase	12/4/13 – 1/15/14 (maximum – 5 sessions)

**Topic: Appointment of Mentor(s)**

<b><u>Mentor</u></b>	<b><u>Subject Area</u></b>
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Scully, Annemarie	Reading
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**Topic: Approval of Comp Days**

Approved ten (10) comp days for **Lynette Abruzzo**, Assistant Director of Pupil Personnel Services for additional days worked during the Summer of 2013.

**Docket #3-142:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six,

a resolution was adopted that Extra Pay for Extra Responsibility be approved as follows:

**Topic: Extra Pay for Extra Responsibility**

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Salary</u></b>
Carre, Dominic	Co-Varsity Lacrosse Coach	\$3,399 plus neg. increase
D'Angelo, Maria	Attendance Supervisor	\$1,877 plus neg. increase (pro-rated - effective 11/20/13)
Paul, Michael	Co-Varsity Lacrosse Coach	\$3,399 plus neg. increase
Scaturro, Michael	MS Softball Coach	\$3,399 plus neg. increase
Seeberger, Donna	College Night Coverage	\$300.00 per session (9/26/13 and 10/1/13)
Trapani, Jon	Pit Orchestra Director	\$2,338 plus neg. increase

**Topic: Extra Pay for Extra Responsibility Resignation**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
McVetty, Patricia	Attendance Supervisor	11/20/2013

**Docket #3-143:** Upon the motion of Ms. Rilling, and seconded by Mr. Mariano and carried by six, the Board approved the Amendment to Docket #3-117 adopted on October 15, 2013.

**Docket #3-144:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, the Board approved the Special Education Services Tuition Agreement with Hewlett-Woodmere UFSD.

**Docket #3-145:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, a resolution was adopted that the Exemption for Persons Sixty-Five Years of Age or Older, in accordance with Real Property Tax Law Section 467(1). The exemptions are to be applied as follows:

<b><u>Annual Income</u></b>	<b><u>Percentage Assessed Valuation Exempt from Taxation</u></b>
Less than \$29,000	50%
At least \$29,001 but less than \$29,999	45%
At least \$30,000 but less than \$30,999	40%
At least \$31,000 but less than \$31,999	35%
At least \$32,000 but less than \$32,899	30%
At least \$32,900 but less than \$33,799	25%
At least \$33,800 but less than \$34,699	20%
At least \$34,700 but less than \$35,599	15%
At least \$35,600 but less than \$36,499	10%
At least \$36,500 but less than \$37,399	5%

This exemption will take effect for assessment rolls with taxable status dates occurring on or after January 2, 2014, and will apply to the 2014-2015 school tax bills.

**Docket #3-146:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, a resolution was adopted that the Exemption for Persons with Disabilities and Limited Income, in accordance with the Real Property Tax Law Section 459-c(1). The exemptions are to be applied as follows:

**Annual Income**

**Percentage Assessed Valuation  
Exempt from Taxation**

Less than \$29,000	50%
At least \$29,001 but less than \$29,999	45%
At least \$30,000 but less than \$30,999	40%
At least \$31,000 but less than \$31,999	35%
At least \$32,000 but less than \$32,899	30%
At least \$32,900 but less than \$33,799	25%
At least \$33,800 but less than \$34,699	20%
At least \$34,700 but less than \$35,599	15%
At least \$35,600 but less than \$36,499	10%
At least \$36,500 but less than \$37,399	5%

This exemption will take effect for assessment rolls with taxable status dates occurring on or after January 2, 2014, and will apply to the 2014-2015 school tax bills.

**Docket #3-147:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, a resolution was adopted for the Exemption from Taxation for Persons Sixty-Five Years of Age or Older Where a Child Resides.

**Docket #3-148:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, a resolution was adopted for the Exemption from Taxation for Persons with Disabilities and Limited Income Where a Child Resides.

**Docket #3-149:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, the Board approved Club Charters for the 2013-14 school year.

**Docket #3-150:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, the Board accepted the donation of \$262.29 from Target to Cornwell Avenue; \$54.00 from Target to George Washington; \$29.00 from Target for the High School and books from SEPTA for Chestnut Street.

**Docket #3-151:** Upon the motion of Ms. Rilling, seconded by Mr. Maraino and carried by six, that pursuant to the provisions of Chapter 853, Laws of 1976, as amended, the Committees on Special Education and Pre-School Education recommend to the Board of Education placement, change of placement, and transfers of students, identified by number only, in the school indicated.



**Docket #3-152:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, the Board approved the Corrective Action Plan 2012-13.

The **REPORT OF THE DEPUTY SUPERINTENDENT**, having been received by each member several days prior to the date of this meeting, was presented, and action items therein were considered as follows:

**Docket #3-153:** Upon the motion of Ms. Lotito, seconded by Ms. Kurko and carried by six, the Board accepted the recommendations to add new vendors to the District vendor list.

**Docket #3-154:** Upon the motion of Ms. Lotito, seconded by Ms. Kurko and carried by six, the Board approved the budgetary transfers.

**Docket #3-155:** Upon the motion of Ms. Lotito, seconded by Ms. Kurko and carried by six, the Board approved the Disposition of Textbooks.

**Docket #3-156:** Upon the motion of Ms. Lotito, seconded by Ms. Kurko and carried by six, the Board approved the Storage Garage Replacement at the Chestnut Street School/Administration Building – West Hempstead UFSD – State Environmental Quality Review Act (SEQRA).

**Docket #3-157:** Upon the motion of Ms. Lotito, seconded by Ms. Kurko and carried by six, the Board approved the Insurance for the 2013-14 school year to ACE American Insurance Company.

**Docket #3-158:** Upon the motion of Ms. Lotito, seconded by Ms. Kurko and carried by six, the Board approved the Use of Facilities as follows:

<u>Organization</u>	<u>Day/Time</u>	<u>Room/ Field</u>
Chestnut Street Young Israel WH	Sunday 8:00-11:15 am 3/30/14 – 6/29/14	Fields

## George Washington

Girl Scout Troop 1055	Friday 12/6/13 6:00-10:00 pm Holiday Caroling and Craft (Snow date 12/13/13)	Cafeteria
W. Hempstead Water District	Tuesday 12/10/13 3:30 – 9:00 pm Elections	Hallway 1 <sup>st</sup> FL

## High School

W. Hempstead PTSA	Thursday 11/21/13 8:00-12:00 noon Motivational Speaker	Auditorium
W. Hempstead Chiefs Soccer	Monday 11/25/13 5:30-10:00 pm Awards Ceremony	Auditorium
W. Hempstead Chiefs Soccer	Sundays November 24, - March 30, 2014 8:00 am- 6:00 pm	Gym
Ashley Magaraci/American Cancer Society	6/7/14 & 6/8/14 9:00 am – 9:00 am Relay for Life	Gym, Cafeteria, Football Field
PTSA	11/20/13 Fashion Show Meeting 7:30 pm – 10:00 pm	Cafeteria

## Cornwell Ave.

W. Hempstead Chiefs Soccer	Tuesday and Thursday November 26, - March 27, 2014 5:00- 10:00 pm	Gym
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Under **OLD BUSINESS** action was taken as follows:

Upon the motion of Ms. Lotito, seconded by Mr. Schindler and carried by six, the following policies were adopted:

- 3-89 1100 – Community Relations
- 3-90 1113 – Distribution of Policies – RESCINDED
- 3-91 1120 – Budget Meetings of the West Hempstead Union Free School District
- 3-92 2200 – Sexual Harassment
- 3-93 2520 – Electronic Technology Disaster Recovery
- 3-94 3300 – Audit Committees
- 3-95 3362 – Approval of Conference Expenses
- 3-96 3443 – Investments and Administrative Regulations
- 3-97 3444 – Purchasing
- 3-98 4100 – District Employee Ethics
- 3-99 4214 – Medical Examinations – Non-Certificated Staff – RESCINDED
- 3-100 5120 – District Attendance Policy
- 3-101 5122 – Drug-Free Workplace and Comprehensive District Program and Procedures for the Prevention of Alcohol & Substance Abuse
- 3-102 5151 – Wellness
- 3-103 5152 – Use of Automated External Defibrillators
- 3-104 5161 – Dignity of Students – Student Bullying Prevention and Intervention
- 3-105 8310 – Adaptation, Modification or Amendment of Policy Meetings

- 3-106 9230 – Duties of the Board Secretary
- 3-107 9231 – District Clerk
- 3-108 9340 – Regular Meetings
- 3-109 9420 – Minutes
- 3-110 2550 – Information Security Breach and Notification with Administrative Regulations

Under **NEW BUSINESS** action was taken as follows:

**Docket #3-159:** Upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by six, a resolution was adopted that the District incur the expense for Board members and District Administration to attend the NYSSBA’s 2013 Winter Law Conference on December 10, 12, 2013 or January 4, 2014.

**Docket #3-160:** Upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by six, a resolution was adopted that the District incur the expense for Board members and District Administration to attend Nassau Academy of Law’s 2013 Annual School Law Conference on December 9, 2013.

**Docket #3-161:** Upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by six, a resolution was adopted that the District incur the expense for Board members and District Administration to attend NYSSBA’s “Engaging Your Community in the Budget Process” on December 4, 2013.

Upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by six, the following policies were motioned to discuss at the December 3, 2013 Policy Meeting:

- 3-162 Policy 4157 - Absence Due to Injuries Received on the Job and Related Matters
- 3-163 Policy 4165 - Visitation to other Schools by Members of Professional Staff
- 3-164 Policy 4200 - Non-Certificated Personnel
- 3-165 Policy 4211 - Recruitment and Selection
- 3-166 Policy 4212 - Non-Certificated Personnel - Appointment
- 3-167 Policy 4238 - Absence Due to Injuries Received on the Job RESCIND
- 3-168 Policy 5151a - Concussion Management
- 3-169 Proposed Policy - Student Health Services and Administrative Regulations
- 3-170 Proposed Policy - Comprehensive District Program and Procedures for the Prevention of Alcohol and Substance Abuse - Employees

**Docket #3-171:** Upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by six, a resolution was adopted that the District incur the expense for Board members and District Administration to attend Suicide prevention Coalition of Long Island's 6<sup>th</sup> Annual Symposium "Putting the Pieces Together: Strategies for Suicide Prevention" on December 6, 2013.

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Under **BOARD PRIVILEGE OF THE FLOOR** – There was no discussion.

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Ms. Brohm again opened the meeting for residents to address the Board.

At 9:56 p.m., upon the motion of Mr. Schindler, seconded by Ms. Kurko and carried by six, the Board adjourned to Executive Session for the purpose of legal counsel, negotiations and a personnel matter.

At 10:25 p.m., upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by six, Executive Session was adjourned to the Regular Business Meeting.

**Docket #3-172:** Upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by six, a resolution was adopted that the District proceed with a Disciplinary Proceeding.

At 10:26 p.m., upon the motion of Ms. Rilling, seconded by Ms. Lotito and carried by six, Executive Session began to discuss negotiations.

At 10:45 p.m., upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by six, Executive Session adjourned.

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Kathryn Girolamo, District Clerk