

Docket # \_\_\_\_\_

The **SPECIAL BUSINESS MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the High School Video Conference Room on December 3, 2013 at 7:38 p.m.

**PRESENT:** Ms. Brohm, who presided, and three other members of the Board: Mr. Mariano, Ms. Rilling and Mr. Schindler. Ms. Kurko, Ms. Lotito and Mr. Trocchia were absent. Also present were Mr. Hogan, Ms. Peluso, Mr. Cunningham, Mr. Sheahan, Ms. Girolamo and members of the community.

**Docket #3-173:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by four, the Board adopted the thresholds for loss in improved value, which have been established by Nassau County to allow for tax assessment relief under the Superstorm Sandy Assessment Relief Act.

**Docket #3-174:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by four, the Board accepted the recommendations to add new vendors to the District vendor list.

**Docket #3-175:** Upon the motion of Ms. Rilling, seconded by Mr. Mariano and carried by four, the Board accepted the Use of Facilities.

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The **POLICY MEETING** of the Board of Education West Hempstead Union Free School District then began. The following policies were discussed:

**Docket #3-162:      Policy 4157 – Absence Due to Injuries Received on the Job and**

**Related Matters** – It was unanimously agreed that this Policy be placed on the December 17<sup>th</sup> Business Meeting for adoption by the Board with the following changes: Change the title to read “Absence Due to Injuries Received on the Job and Related Matters – Professional Employees”; Under #2 – second line to read “...compensation or may instead elect to use accumulated...”; Add a last line to read “In no case may an employee use more than two (2) accumulated sick days for each five (5) days of absence.” Under #6 – omit thirty five on the first line and change to fourteen calendar days.

**Docket #3-163:      Policy 4165 – Visitation to Other Schools by Members of**

**Professional Staff** – It was unanimously agreed that this Policy be placed on the December 17<sup>th</sup> Business Meeting for adoption with the following change: Change the title of the policy to read, “School Visitations by Members of Professional Staff.

**Docket #3-164:      Policy 4200 – Non-Certificated Personnel** – It was unanimously agreed that this Policy be placed on the December 17<sup>th</sup> Business Meeting for adoption by the Board with the following changes: In the first paragraph – Delete the last line in the first paragraph: “Note: The position of Director of Business/Business Manager in West Hempstead is not a ‘teaching’ position but is a Civil Service position.” Second paragraph – delete “The Director of Business”. Third and fourth lines to read, “...with the Board’s policies and any applicable contracts. The District shall strive to establish working conditions that promote excellent...”.

**Docket #3-165:      Policy 4211 – Non-Certificated Personnel – Recruitment &**

**Selection** – It was unanimously agreed that this Policy be placed on the December 17<sup>th</sup>

Business Meeting for adoption by the Board with the following change: Delete all “Director of Business.”

**Docket #3-166:**        **Policy 4212 – Non-Certificated Personnel - Appointment** – This docket was tabled.

**Docket #3-167:**        **Policy 4238 – Absence Due to Injuries Received on the Job and Related Matters** – It was unanimously agreed that this policy be placed on the December 17<sup>th</sup> Business Meeting for adoption by the Board with the following changes: Change the title to read “Absence Due to Injuries Received on the Job and Related Matters – Non-Certificated Employees”; All worker’s compensation change to workers’ compensation; Under #2 – second line to read “...compensation or may instead elect to use accumulated....”; Add a last line to read “In no case may an employee use more than two (2) accumulated sick days for each five (5) days of absence.” Under #6 – omit thirty five on the first line and change to fourteen calendar days.

**Docket #3-168:**        **Policy 5151a – Concussion Management** - It was unanimously agreed that this policy be placed on the December 17<sup>th</sup> Business Meeting for reaffirmation by the Board.

**Docket #3-169:**        **Proposed Policy – Student Health Services** – It was unanimously agreed that this policy be placed on the December 17, 2013 meeting for more discussion.

**Docket #3-170:**        **Proposed Policy – Drug-Free Workplace** – It was unanimously agreed that this policy be placed on the December 17<sup>th</sup> Business Meeting for adoption by the Board.

At 8:45 p.m. upon the motion of Ms. Rilling, seconded by Mr. Schindler and carried by four, the Policy Meeting was adjourned to Executive Session for the purpose of receiving legal advice from counsel.

At 9:13 p.m. upon the motion of Mr. Mariano, seconded by Mr. Schindler and carried by four, Executive Session was adjourned.

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Kathryn Girolamo, District Clerk