

WEST HEMPSTEAD UNION FREE SCHOOL DISTRICT
252 Chestnut Street
West Hempstead, NY 11552

BOARD OF EDUCATION AGENDA
Reorganization Meeting
July 12, 2011
Chestnut Street Board Room – 7:30 p.m.

A. **Opening of Meeting** – Mr. John J. Hogan, Superintendent of Schools – Chairperson
Pro Tem

B. **Pledge of Allegiance**

C. **Oath of Office** Pamela Lotito
 Walter Ejnes

D. **Election**

1. President (President assumes the chair)
 Oath of Office – President
2. Vice President
 Oath of Office – Vice President

E. **Appointments**

	<u>2010-11</u> <u>Appointment</u>	<u>2011-12</u> <u>Appointment</u>
1. District Clerk and Secretary to the Board of Education	Kathryn Girolamo	
2. Deputy District Clerk	Theresa Bryant	
3. District Treasurer	Diane Castonguay	
4. Deputy District Treasurer	Gina Smith	
5. Board Counsel	Guercio & Guercio	
6. Medical Inspector	Dr. Eric Shoenfeld	
7. External Auditor	Cullen & Danowski LLP	
8. Architect	BJLJ	
9. Public Relations	BOCES	
10. Internal Claims Auditor	Thomas McLaughlin	
11. Internal Auditor	Sheehan and Company	
12. Financial Statement Accountants	Diane Castonguay	
13. Records Management Officer	Alvaro Escobar	
14. Records Access Officer	Kathryn Girolamo	
15. Purchasing Agent	Richard Cunningham	
16. Deputy Purchasing Agent	Ann Peluso	

Oath of office to District Clerk and District Treasurer

17.	Standing Committees	Appointed by President	
a.	<u>Building and Grounds</u>		
	1. Chestnut Street	W. Ejnes/R. Schindler	
	2. Cornwell Ave.	A. Brita/R. Schindler	
	3. Marian Delaney	C. Di Miceli/W. Ejnes	
	4. George Washington	A. Brita/P. Lotito	
	5. Middle School	J. Mariano/C. Rilling	
	6. High School	J. Mariano/C. Rilling	
		2009-10	2010-11
		<u>Appointment</u>	<u>Appointment</u>
b.	Fiscal Affairs	Committee of the Whole	
c.	Community and Private School Liaison	C. Rilling/P. Lotito	
d.	Liaison to PTA, PTSA and SEPTA	J. Mariano/C. Rilling P. Lotito/C. Di Miceli	
e.	Liaison to Civic Association	W. Ejnes/P. Lotito	
f.	Audit	Committee of the Whole Two Community Residents	
g.	Liaison to BOCES	T. Brita	
h.	Space Utilization Committee	Committee of the Whole	
i.	Sports Committee Liaison	J. Mariano/C. Di Miceli C. Rilling/P. Lotito Alternates	
j.	Health and Safety Committee	P. Lotito/J. Mariano/R. Schindler	
k.	Liaison to Strategic Planning Committee	T. Brita/W. Ejnes/P. Lotito/ J. Mariano/ C. Di Miceli	
l.	Superintendent Evaluation Committee	Chairperson – W. Ejnes C. Di Miceli/ R. Schindler	
m.	Residents Budget Advisory Committee	Chairperson – A. Brita P. Lotito/J. Mariano Five or six residents/R. Cunningham	

F. Bonding

Treasurer – RESOLVED, that the Treasurer and Deputy Treasurer shall be bonded as heretofore in the amount of \$900,000.

G. Designation of Signatory

1. Payroll (Treasurer)
2. All Other (Treasurer)
3. Deputy Treasurer

H. Designation of Depository

1. Depository of Funds – Bank of America, Citibank, HSBC Bank USA, State Bank of Long Island, TD Bank, JP Morgan Chase Bank and/or Wachovia Bank
2. Paying Agent – Bank of America, State Street Bank and Trust, Wachovia Bank, TD Bank and/or Depository Trust Company

I. Designation of District Newspapers

- | | |
|----------------------------------|-----------------------------|
| 1. Beacon | 5. Three Village Times |
| 2. Richner Publications (Herald) | 6. New York Times |
| 3. Newsday | 7. Franklin Square Bulletin |
| 4. Oceanside/Island Park Herald | |

J. Establish Mileage Rate for Vehicles Used on School Business

2010-11
50 cents per mile

2011-12

K. Adjournment

WEST HEMPSTEAD UNION FREE SCHOOL DISTRICT
252 Chestnut Street
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BOARD OF EDUCATION AGENDA
Regular Monthly Business Meeting 7:30 p.m.
July 12, 2011
Chestnut Street Board Room

A. **Convene**

B. **Pledge of Allegiance**

C. **Routine Matters**

Docket #

1-1 Minutes of June 21, 2011 Regular Business Meeting*

*Minutes of previous meetings are reviewed by the Board and corrected, if necessary, prior to a vote to make them the official document of record.

1-2 Treasurer's Report and Recommendations – District Treasurer indicates the financial status of the Board's various accounts and makes a series of recommendations for the payment of bills.

D. **Report of Committees** – Any Board appointed committee may report on its progress, problems, tasks, etc. during this portion of the meeting.

E. **Superintendent's Report**

F. **Period for District Residents and Island Park Residents to Address the Board Pursuant to Board By-Law 9340)** – The individual will be limited to 3 minutes of non-agenda items with an overall maximum of 20 minutes for this part of the meeting, if needed.

G. **Superintendent's Report and Recommendations**

1-3 Appointments, Resignations, etc. – Superintendent recommends to the Board hirings, leaves of absence, retirements, resignations, etc. The Board approves or disapproves each recommendation.

1-4 Extra Pay for Extra Responsibility – Recommended name of advisor for extracurricular club and activity to be approved.

1-5 Guercio & Guercio Contracts

- 1-6 **Approval of Contracts with Administrative Personnel**
- 1-7 **Approval of Amendment to Superintendent's Contract**
- 1-8 **Approval of Individual Consultant Services Contracts**
- 1-9 **Amendments to Prior Dockets Adopted** – The Board approves amendment to Docket #0-264 adopted on May 10, 2011 and 0-303 and 0-304 adopted on June 21, 2011.
- 1-10 **Approval of Health & Welfare Services Agreements** – The Board approves agreements for the 2010-11 school year.
- 1-11 **Approval of Contracts for Special Education Instructional and Consultant Services 2011-12**
- 1-12 **School and Library Tax Levies 2011 - 2012**
- 1-13 **Days of Religious Observance 2011 - 2012** – The Board approves religious holidays established by the Commissioner of Education for State Aid purposes.
- 1-14 **Nomination of Area 11 Director of the New York State School Boards Association** – The Board can approve the nomination of Susan Bergtraum for election as Area 11 Director of the New York State School Board Association.
- 1-15 **Approval of Sixth Grade Trip to Frost Valley** - The Board approves or disapproves of overnight trip.
- 1-16 **Acceptance of Donations** – District accepts gifts from private donations.

H. **Assistant Superintendent for Business and Operations Report - Report and Recommendations**

- 1-17 **Acceptance of Recommendation to Add New Vendors to the District Vendor List**
- 1-18 **Participation in a Cooperative Bid Coordinated by the Board of Cooperative Educational Services of Nassau County for Various Commodities and/or Services** – The Board approves or disapproves a bid.
- 1-19 **Food Service Consultant** – The Board approves or disapproves the contract with a food service consultant.

- 1-20 **Insurance** – The Board approves student accident insurance.
- 1-21 **Transfer of Funds from Employee Benefit Accrued Liability Reserve**
- 1-22 **Approval of Agreement with MSG Varsity Network LLC** – The Board approves or disapproves an agreement.
- 1-23 **Prices for Milk and Student Meals** - The Board approves or disapproves the prices for milk and meals for the 2010 - 11 school year.
- 1-24 **Agreement – American Legion** - The Board approves or disapproves an agreement.
- 1-25 **Use of Facilities** – The various playing fields, gyms, general purpose rooms, etc. are approved or disapproved by the Board for use by various community groups.

I. **Old Business** – Items the Board has discussed and wishes to discuss again, and/or have tabled from previous meetings are discussed here.

0-323 **Municipal Leasing Consultants**

J. **New Business** - Items that do not normally recur on a continuing basis, and/or items that are discussed for the first time appear at this point in the meeting.

- 1-26 District to incur the expense of those Board Members and District Administration to attend SCOPE's Annual Dinner Meeting on August 10, 2011.

K. **Board Privilege of the Floor** – 2% Tax Cap and Board Docs

L. **Future Meeting Dates**

M. **Period for Visitors to Address the Board (Pursuant to Board By-Law 9340)** – The individual will be limited to 3 minutes of non-agenda items with an overall maximum of 20 minutes for this part of the meeting.

N. **Adjournment**