

The **EXECUTIVE SESSION** of the Board of Education West Hempstead Union Free School District was called to order in the Chestnut Street Board Room on October 4, 2011 at 7:30 p.m. for the purpose of a personnel interview.

PRESENT: Mr. Ejnes, who presided, and five other members of the Board: Ms. Di Miceli, Ms. Lotito, Mr. Mariano, Ms. Rilling and Mr. Trocchia. Mr. Schindler was absent. Also present were Mr. Hogan, Ms. Peluso and Mr. Cunningham.

Upon the motion of Ms. Lotito, seconded by Ms. Rilling and carried by six, the Board adjourned the Executive Session at 8:15 p.m. and the upon the motion of Ms. Rilling, seconded by Ms. Lotito and carried by six, the Special Business Meeting began at 8:21 p.m. Also present were Mr. Sheahan, Ms. Girolamo, staff members and members of the community.

Under **SPECIAL BUSINESS** action was taken as follows:

Docket #1-89: Upon the motion of Ms. Lotito, seconded by Ms. Rilling, and carried by six, Appointments, Resignations, etc. were made, accepted, granted and approved as amended:

Topic: Probationary Appointment(s)

<u>Name</u>	<u>Tenure Area</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>	<u>End of Probation</u>
Notti, Michelle	Principal	School District Leader Chestnut Street	t/b/d	10/24/11	10/24/14

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Bernstein, Marlene	School Nurse	\$90.00/day

Docket #1-90: Upon the motion of Mr. Mariano, seconded by Ms. Lotito, and carried by six, the Board approved the Use of Facilities as follows:

HIGH SCHOOL

WH BASKETBALL ASSOC.	9/12/11 – 3/31/12 7pm – 10pm (Tues – Fri) 12pm – 6pm (Sat) Practice and Games	Gym
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MIDDLE SCHOOL

WHLL	9/1/11 – 11/30/11 10am – 6pm (Sat)* * To be worked out with WH Chiefs	Large Field
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CORNWELL AVENUE

GIRL SCOUTS	10/3/11 6:30pm – 9pm	Science Room
GIRL SCOUTS	Every other Thursday Oct thru May Starting 10/13/11	Science Room
GIRL SCOUTS	Every other Friday October 7 – June 25, 2012	Cafeteria

Under **POLICY MATTERS** action was taken as follows:

The following policies were discussed and decisions were made as indicated:

Docket #0-289: Proposed Policy – Board Privilege of the Floor/Discussion Items –

It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board, with the following changes: Second paragraph, line 5 to read: For purposes of meeting and discussion orderliness, topics for discussion shall be forwarded to the Superintendent of Schools and the Board President for inclusion on the next Regular Business meeting agenda at least ten (10) days prior to the next business meeting and any background material may be forwarded to all Board members and Central Administration at the same time. The last line “In such instance, the Board will determine how much time will be allotted for further discussion” was eliminated.

Docket #1-76: Policy 3443 – Investments – It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board.

Docket #1-77: **Policy 3444 – Purchasing** – It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board with the following change: Under Regulations for Purchasing, # 2, to read: “The **commodities**, materials, equipment, supplies and/or services purchased shall be of the quality required to serve the function in a satisfactory manner, as determined by the requisitioner and the purchasing agent.”

Docket #1-78: **Policy 4100 – School District Employee and Officer Code of Ethics**

It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board with the following changes: Under Definitions, # 2 to read, “Interest” means a pecuniary or material benefit accruing to a municipal officer or employee.” Under #8, **Separation from Service** add a fourth paragraph to read: Failure to distribute any such copy or failure of any officer or employee to receive such copy shall have no effect on the duty of compliance with such code, nor the enforcement of provisions thereof. Under Standards of Conduct, add #9 **Disclosure of Interest and Contracts**: Any District officer or employee, as well as his/her spouse, who has, will have or later acquires an interest in any actual or proposed contract, purchase agreement, lease agreement or other agreement, including oral agreements with the District, shall publicly disclose the nature and extent of such interest in writing to his/her immediate supervisor and to the Board of Education as soon as he/she has knowledge of such actual or prospective interest. Such written disclosure shall be made part of and set forth in the Board minutes.”

Docket #1-79: **Policy 5120 – Attendance** - It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board.

Docket #1-80: **Proposed Policy – Equal Opportunity** - It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board, with the following changes: First paragraph to read: “The Board of Education, its officers and employees, shall not discriminate against any student, employee or applicant on the basis of race, color, national origin, creed, religion, marital status, sex, age, **sexual orientation**, disability or **predisposing genetic characteristic.**” The second paragraph to read: “This policy of non-discrimination includes access by students to educational programs, counseling services for students, course offerings, and student activities, as well as recruitment and appointment of employees and employment pay, benefits, advancement and/or terminations. Add a third paragraph to read: **Annual Notification** - At the beginning of each school year, the District shall publish a notice of the established grievance procedures for resolving complaints of discrimination to parents/guardians, employees, eligible students and the community. The public notice shall: A. Inform parents, employees, students and the community that education programs, including but not limited to, vocational programs, are offered without regard to sex, race, color, national origin or disability; B. Provide the name, address and telephone number of the person designated to coordinate activities concerning discrimination; and C: Be included in announcements, bulletins, catalogues, applications and calendars made available by the District. Add paragraph after C. “The Deputy Superintendent has been designated to handle inquiries regarding the District’s non-discrimination policies. Contact information for the Deputy Superintendent is available on the District’s website. Complaints of sexual harassment or discrimination are covered by policies 4355, 5160 and 5161. Also the following references were added: Within Genetic

Information Nondiscrimination Act of 2008 P.L. 110-233 and General Municipal Law Article 15-C.

Docket #1-81: **Policy – Interpreters for Hearing Impaired Parent with**

Administrative Regulations - It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board with the following changes: The title to read, “Interpreters for Hearing-Impaired Parents or Persons in Parental Relationship. The first sentence of the second full paragraph to read, “The District will provide an interpreter, **at no charge**, for the hearing-impaired parent if a written request for the services has been submitted to and received by the District within ten (10) school days prior to the scheduled meeting or activity.” Omit last sentence in paragraph 3. In addition, add the following sentence to the end of the policy: “The term “hearing impaired” for the purposes of this policy shall include any hearing impairment, whether permanent or fluctuating, which prevents meaningful participation in school district meetings or activities.”

Docket #1-82: **Policy – Volunteers with Administrative Regulations** - It was unanimously agreed that this Policy be tabled to the December 6th Policy Meeting.

Docket #1-83: **Policy – Animals in the Schools** - It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board with the following changes: The title to read, “Animal Dissection.” The second paragraph to read: “Any student expressing a moral or religious objection to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project that shall be approved by the student’s teacher, provided, however, that such objection is substantiated in writing by the student’s parent or

legal guardian. Students who perform alternative projects and do not perform or witness the dissection of animals shall not be penalized.” An “Opt Out” form was also added.

Docket #1-84: **Policy – Concussion Management** - It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board. Once rules and regulations have been promulgated by the SED, the Board will re-visit this policy, if necessary.

Docket #1-84a: **Policy 9140 – Board Committees** - It was unanimously agreed that this Policy be placed on the October 18th Business Meeting for adoption by the Board with the following changes: Abolish Policies 9140 and 9150 and combine into Policy 9145 – Committees of the Board. The policy will read as follows: The Board and/or the President of the Board may, at its discretion, establish committees for the purpose of undertaking a special task in connection with Board activity. The committees, however, cannot make legal decisions for the entire Board. Second paragraph to read: At the request of the Board, the President of the Board shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees. Third paragraph to read: The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Under **CONSIDERATION OF POLICY ITEMS FOR FUTURE MEETINGS**, the Board asked to review the policy on Policy meetings, Special Education, Homeless, information Security and Drug-Free Workplace.

A Work Session then ensued regarding The Budget Advisory Committee. Mr. Ejnes handed out items received at a seminar regarding the topic.

At 10:50 p.m., upon motion of Mr. Trocchia, seconded by Ms. Rilling, and carried by six, the Policy Meeting was adjourned. Upon the motion of Ms. Di Miceli, seconded by Mr. Ejnes and carried by four, Ms. Lotito and Mr. Trocchia opposed, an Executive Session was called for the purposed of discussing a client/attorney matter, which ended at 11:00 p.m.

Kathryn Girolamo, District Clerk