

The **REGULAR MONTHLY BUSINESS MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the High School Video Conference Room on October 18, 2011 at 7:40 p.m.

**PRESENT:** Mr. Ejnes, who presided, and five other members of the Board: Ms. Di Miceli, Ms. Lotito, Mr. Mariano, Mr. Schindler and Mr. Trocchia. Ms. Rilling was absent. Also present were Mr. Hogan, Ms. Peluso, Mr. Cunningham, Mr. Sheahan, Ms. Castonguay, Ms. Girolamo and members of the staff and community. Mr. Gregory Guercio arrived at 8:30 p.m.

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Upon the motion of Mr. Ejnes, seconded by Ms. Lotito and carried by six, the Board commenced the meeting with the Superintendent's Report. Mr. Hogan announced that it is Board Recognition time and commended the Board for their hard work on the welfare of the community and the students, whether in our district schools, parochial/private schools or out-of-district placement. He is looking forward to another year working with them. He thanked the Chamber Orchestra who performed prior to the start of the meeting. He then introduced Ms. Patricia McVetty, who directed the High School chorus with a song named the *Peace Prayer*. Students from all five schools presented note cards created by students to the Board members.

Certificates of Achievement were then presented to the following: Jordan Bak, selected to perform at the New York State School Music Association's All-State Symphony Orchestra; Oswaldo Machado, for submitting his original *Symphony No. 1* to the New York State School Association Young Composers Contest; Christopher McAvoy, from the Historical Society for his work in the Annual Archives Student Research Competition; Juan Romero, a 2011-12 Scholar Winner from the National Hispanic Recognition Program and Melissa Waldvogel, who received a letter of commendation for her outstanding performance on the preliminary SAT/National

Merit Scholarship Qualifying Test in 2010. Also honored, but not in attendance, were Amar Benkhokha, who received a perfect score at the 2010-11 NYSSMA Solo Rating Festival and has been selected to perform in the New York State School Music Association's All-State Mixed Chorus and Daniel Menjivar, a 2011-12 Honorable Mention Award Winner from the National Hispanic Recognition Program.

Mr. Hogan then informed the audience about Academic Achievement and what the District's teachers and administrators have been doing or participating in recently. He thanked administration, faculty and parents for their efforts and input.

Mr. Alan Yu, partner at Cullen & Danowski, gave the Board his External Auditors' Report for the year ending June 30, 2011. His overview included compliance with state laws; membership of the Audit Committee; AICPA/Government Auditing Standards; financial statements; internal controls; surplus and revenues the District has; state aid and AARA and pension, retirement, health insurance and unemployment costs rising. He informed the Board that the District has met the highest standards, there is no material weakness of internal controls, and reporting is free of material misstatements. Challenges going forward are fund balance and replenishing reserves, the property tax cap, expenditures widening and unfunded mandates.

Ms. Di Miceli asked the Board to consider re-visiting policies 5150 and 3445 as recommended by the auditors.

Mr. Hogan then informed the public that the Budget Advisory Committee is no longer; however, there will be a Budget Planning meeting on November 29<sup>th</sup> in the Middle School, with more information on the meeting to come. All are welcome. He then turned the meeting over to Ms. Ellen Loewy, Director of Special Education for a presentation.

Ms. Loewy and Ms. Lynette Abruzzo, Assistant Director of Special Education, then presented an informative PowerPoint presentation on their department, what they do and how

they do it. Topics included CSE vs. CPSE; pre-school programs; school-age eligibility criteria; District programs at each of the schools and the private schools; Least Restrictive Environment placements; charts on disabled and non-disabled students; academic outcomes and students with disabilities; NYS assessments and assessment results and completed with goals of the department for the future. The Board then posed questions to Ms. Loewy.

Under **ROUTINE MATTERS** action was taken as follows:

**Docket #1-91:** The **MINUTES** of the Regular Business Meeting held on September 20, 2011, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Mr. Mariano, seconded by Mr. Schindler, and carried by five, Mr. Trocchia abstained, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

**Docket #1-92:** The **MINUTES** of the Special Business/Policy Meeting held on October 4, 2011, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Mr. Mariano, seconded by Mr. Schindler, and carried by six, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

**Docket #1-93:** The **MINUTES** of the Audit Committee Meeting held on October 11, 2011, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Mr. Mariano, seconded by Mr. Schindler, and carried by five, Mr. Trocchia abstained, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as amended, as motioned by Mr. Schindler and Mr. Mariano and carried by five.

**Docket #1-94:** The **TREASURER'S REPORT** for August 2011 having been received by each member several days prior to the date of this meeting, was presented, and upon motion of Ms. Di Miceli, seconded by Mr. Schindler, and carried by six, the Schedule of Claims &

Warrants, appropriation status report and revenue status report were placed on the table for discussion and then filed.

Under **REPORT OF COMMITTEES** action took place as follows:

Student Council Representatives, Briahana Mauge and Nychelle Lowe, gave a report on happenings in the high school including the Buddy Breakfast, which welcomes new students into the District; Spirit Week has begun with Color Day, Twin Day, Rockstar Day and Superhero Day; Homecoming is Saturday, October 22<sup>nd</sup>; SADD organizing Red Ribbon Week next week; a Halloween Party for kindergarten thru 5<sup>th</sup> grade on October 31<sup>st</sup>; and Ice Cream Social on October 21<sup>st</sup> and winter sports starting up.

Mr. Mariano then gave a report on the Sports Committee meeting that took place on October 13<sup>th</sup>. He announced that District teams are doing very well and there was a well-rounded group of sports team members that attended, as well as Jeffrey Banfield, Christopher Mistretta, Carole Rilling and Cynthia Di Miceli. Topics discussed at the meeting included the District's Use of Facilities form and the giving of permits retroactively; the Broncos request for a 4 x 4 area to store their equipment; condition of the fields; garbage cans or lack thereof; weed killers must be green products but they are not doing the job; a suggestion for intramural sports to be re-instituted in the elementary schools and having local sports organizations giving presentations to the students. Ms. Di Miceli added that requests were made for ads by companies being allowed, which would increase revenue for the schools. She told the crowd there will be two more meetings with the next one being on Thursday, December 1, 2011 and one in February. Mr. Ejnes then reminded everyone that this Saturday is Homecoming if they wish to march in the parade.

PTSA Co-President, Josephine DiMarco, reported on the Middle School's Book Fair, Homecoming and Ram Pride items being sold; the Key Club has begun their food collection for

Thanksgiving; November 9<sup>th</sup> at Barnes & Noble from 6 pm to 9 pm, all purchases will have a portion of sales go to the schools including November 9<sup>th</sup> thru the 15<sup>th</sup> if you order on-line and the Reflections Contest has begun with the theme of “Diversity Means...”. SEPTA Co-President, Lauren Lee, reported on a grant meeting that took place on October 5<sup>th</sup>; Meet the Teachers Night; Bullying Prevention workshop on October 19<sup>th</sup> and a documentary film, *Autism – Coming of Age*. PTA Co-President, Karen Brohm, announced Reflections contestants must hand in their creation by November 10<sup>th</sup>; they just wrapped up their holiday fundraiser; Photo Day is October 26<sup>th</sup> and their next meeting is on October 24<sup>th</sup> focusing on Character Education.

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Upon the motion of Ms. Lotito, seconded by Mr. Mariano and carried by six, the following reports were received and placed on file:

- 1-95a** Cornwell Avenue School Building Inspection Report
- 1-95b** George Washington Building Inspection Report
- 1-95c** Middle School Building Inspection Report
- 1-95d** High School Building Inspection Report
- 1-95e** Chestnut Street Building Inspection Report
- 1-95f** Marian Delaney Building Inspection Report

Under **SUPERINTENDENT’S REPORT AND RECOMMENDATION** action took place as follows:

Upon the motion of Mr. Mariano, seconded by Ms. Di Miceli and carried by six, at 9:30 p.m., the Board broke into Executive Session for the purpose of discussing Docket #1-96. Upon the motion of Ms. Lotito, seconded by Mr. Trocchia and carried by six, the Board reconvened at 9:53 p.m.

**Docket #1-96:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler and carried by six, Appointments, Resignations, etc. were made, accepted, granted and approved as follows:

**Topic: Probationary Appointment(s)**

<b><u>Name</u></b>	<b><u>Tenure Area</u></b>	<b><u>Certification</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>	<b><u>End of Probation</u></b>
Tammany, Jillian	Guidance Counselor HS	School Counselor	2MA \$57,119 (pro-rated)	10/19/11	10/19/14

**Topic: Appointment(s) of Non-Teaching Probationary Personnel**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Ventura, Desiree	Senior Clerk Typist HS	\$35,420 plus negotiated increase (pro-rated)	10/19/11

**Topic: Resignation Request(s)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Gravelly, Sylta	One-to-One Monitor HANC	\$14.60/hr.	9/30/11
Oddone, Ellen	One-to-One Monitor HS	\$14.60/hr.	10/3/11

**Topic: Annual Appointment(s)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Period</u></b>
Avilla, Marie	School Monitor (part-time) – CA	\$14.60/hour plus neg. increase Step 3	9/7/11 – 6/22/12
Hettler, Jessica	EMT	\$110.00 (per football game) \$20.00/hr. (all other athletic contests)	9/1/11 – 6/30/12
Peters, Jessie	One-to-One Monitor HANC	\$14.10/hr. plus neg. increase Step 2	10/19/11 – 6/22/12
Wisla, Susan	EMT	\$110.00 (per football game) \$20.00/hr. (all other athletic contests)	9/1/11 – 6/30/12

**Topic: Leave(s) of Absence**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>From</u></b>
Miller, Reva	School Nurse – Middle School	10/13, 10/14, 10/20, 10/21
Rabovsky, Reena	School Psychologist – High School	10/13, 10/14, 10/20, 10/21

**Topic: Per Diem Substitute Appointment(s)**

<b><u>Name</u></b>	<b><u>Salary</u></b>
<b><u>Teachers</u></b>	
Barnett, Kristen	\$90.00/day
Foschino, Carmen	\$90.00/day
Schriefer, Ashley	\$90.00/day
Schumacher, Mary Beth	\$90.00/day

<b><u>Monitors</u></b>	
DeVito, Debra	\$10.11/hr.

<b><u>Cleaners</u></b>	
Baires, William	\$11.36/hr.
Buonagura, Lori	\$11.36/hr.
Snizek, Scott	\$11.36/hr.
Ventura, Armando	\$11.36/hr.

**Topic: Removal from Per Diem Substitute Lists**

<b><u>Name</u></b>
Klein, Erin
Trani, James

**Docket #1-97:** Upon the motion of Ms. Di Miceli, seconded by Mr. Mariano and carried by six, a resolution was adopted that Extra Pay for Extra Responsibility be approved as follows:

**Topic: Extra Pay for Extra Responsibility**

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
DiPasquale, Suzanne	Co-Advisor – Kickline	\$ 1,640.50 (pro-rated)	10/19/11
Gonzalez, Mauricio	Spanish I	\$20,127.80 (pro-rated)	9/12/11
Kunz, Karen	Co-Class Advisor – Grade 10	\$ 1,100.00	9/1/11
Shortis, Jessica	Co-Advisor – Kickline	\$ 1,640.50 (pro-rated)	10/19/11
Spallino, Caterina	Co-Class Advisor – Grade 10	\$ 1,100.00	9/1/11

**Topic: Extra Pay for Extra Responsibility Resignation**

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Effective</u></b>
DiPasquale, Suzanne	Kickline - Advisor	10/18/11

**Docket #1-98:** Upon the motion of Ms. Di Miceli, seconded by Mr. Mariano, and carried by six, the Board approved the Elected and Appointed Officials Working Hours as Reported to New York State.

**Docket #1-99:** Upon the motion of Mr. Mariano, seconded by Mr. Schindler, and carried by six, the Board discussed this docket and upon the motion of Ms. Di Miceli, seconded by Mr. Mariano and carried by six, this docket was tabled indefinitely.

**Docket #1-100:** Upon the motion of Ms. Di Miceli, seconded by Mr. Mariano and carried by six, the Board approved the Individual Services Contracts for Professional Development.

**Docket #1-101:** Upon the motion of Ms. Di Miceli, seconded by Mr. Mariano and carried by six, the Board approved the Contracts for Special Education Services.

**Docket #1-102:** Upon the motion of Ms. Di Miceli, seconded by Mr. Mariano and carried by six, the Board approved the Amendment to Docket #1-89 adopted on October 4, 2011.

**Docket #1-103:** Upon the motion of Ms. Lotito, seconded by Ms. Di Miceli, and carried by five, Ms. Di Miceli opposing, the Board approved the Contract with PJD Investigations.

**Docket #1-104:** Upon the motion of Ms. Di Miceli, seconded by Mr. Mariano and carried by six, the Board accepted the donations of \$100 for the High School stage, scenery and costumes; \$306.50 from the West Hempstead Class of 1991 to Chestnut Street; three mini HD video cameras for the High School Art Department and an alto saxophone.

**Docket #1-105:** Upon the motion of Ms. Di Miceli, seconded by Mr. Mariano, and carried by six, that pursuant to the provisions of Chapter 853, Laws of 1976, as amended, the Committees on Special Education and Pre-School Education recommend to the Board of Education placement, change of placement, and transfers of students, identified by number only, in the school indicated.

The **REPORT OF THE DEPUTY SUPERINTENDENT**, having been received by each member several days prior to the date of this meeting, was presented, and action items therein were considered as follows:



**Docket #1-106:** Upon the motion of Mr. Trocchia, seconded by Ms. Lotito and carried by six, the Board accepted the recommendations to add new vendors to the District vendor list.

**Docket #1-107:** Upon the motion of Mr. Trocchia, seconded by Ms. Lotito and carried by six, the Board approved the budgetary transfers.

**Docket #1-108:** Upon the motion of Mr. Trocchia, seconded by Ms. Lotito, and carried by six, the Board accepted the Independent Auditor's Report, prepared by Cullen & Danowski, LLP, for the fiscal year ended June 30, 2011.

**Docket #1-109:** Upon the motion of Mr. Trocchia, seconded by Ms. Lotito and carried by six, the Board approved the Disposition of Equipment.

**Docket #1-110:** Upon the motion of Mr. Trocchia, seconded by Ms. Lotito, and carried by six, the Board discussed this docket. Upon the motion of Ms. Di Miceli, seconded by Mr. Schindler and carried by six, the Board approved the Transportation Contract Renewals as amended.

**Docket #1-111:** Upon the motion of Ms. Di Miceli, seconded by Ms. Lotito, and carried by six, the Board accepted the Southwest Quadrant Pupil Transportation Cooperative Contract for the school year 2011 – 2012.

**Docket #1-112:** Upon the motion of Mr. Trocchia, seconded by Ms. Lotito, and carried by six, the Board accepted the bid on Custodial Supplies 2011-2012.

**Docket #1-113:** Upon the motion of Mr. Trocchia, seconded by Ms. Lotito and carried by six, the Board approved the Use of Facilities as follows:

<u>Organization</u>	<u>Day/Time</u>	<u>Room/ Field</u>
<b>HIGH SCHOOL</b>		
WH Lions Club	11/05/11 5:00–11:00 p.m. Play	Auditorium

## MIDDLE SCHOOL

WH Chiefs Soccer	10/27/11, 11/03/11 & 11/17/11 7:00-10:00 p.m. Board Meetings	Library
WH Civic Association	10/26/11 7:00-10:30 p.m. Community Meeting	Cafeteria

## GEORGE WASHINGTON

Girl Scouts	12/09/11 7:00-9:00 p.m. Holiday Caroling	Cafeteria
PTA	10/26/11 7:00-8:30 p.m. 5 <sup>th</sup> Grade Fun Day Meeting	Cafeteria

Under **OLD BUSINESS** action was taken as follows:

**Docket #0-289:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Proposed Policy – Board Privilege of the Floor/Discussion Items.

**Docket #1-76:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Existing Policy 3443 – Investments.

**Docket #1-77:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Existing Policy 3444 – Purchasing.

**Docket #1-78:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Existing Policy 4100 – Employee Code of Ethics.

**Docket #1-79:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Existing Policy 5120 – Attendance.

**Docket #1-80:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Proposed Policy – Equal Opportunity.

**Docket #1-81:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Proposed Policy – Interpreters for Hearing-Impaired Parents or Persons in Parental Relationship with Administrative Regulations.

**Docket #1-83:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Proposed Policy – Animal Dissection with Administrative Regulations.

**Docket #1-84:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Proposed Policy – Concussion Management.

**Docket #1-84a:** Upon the motion of Ms. Lotito, seconded by Mr. Schindler, and carried by six, the Board adopted Existing Policy 9140 – Committees of the Board.

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Under **NEW BUSINESS** action was taken as follows:

**Docket #1-114:** Upon the motion of Ms. Lotito, seconded by Mr. Mariano and carried by six, a resolution was adopted that the District incur the expense of Board Members or Administrators to attend NYSSBA’s Dignity for All Students Act workshop on November 10, 16 or 17, 2011.

**Docket #1-115:** Upon the motion of Ms. Lotito, seconded by Mr. Mariano and carried by six, a resolution was adopted that the District incur the expense of Board Members or Administrators to attend NSBA’s 72<sup>nd</sup> Annual Conference on April 21-23, 2012.

Under **BOARD PRIVILEGE OF THE FLOOR** – No action was taken.

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Mr. Ejnes again opened the meeting for residents to address the Board.

At 10:30 p.m., upon the motion of Ms. Lotito, seconded by Mr. Mariano and carried by six, the Board adjourned the Business Meeting to Executive Session for the purpose of discussing custodial negotiations, the Eagle Avenue lease and a residency matter. At 11:15 p.m., upon the motion of Mr. Schindler, seconded by Mr. Trocchia and carried by six, the Board adjourned Executive Session to a Business Meeting.

**Docket #1-116:** Upon the motion of Ms. Lotito, seconded by Mr. Trocchia, and carried by six, the Board authorized the appointment of Guercio & Guercio LLP to make an application to the Nassau County Family Court for the purpose of intervening in the matter identified in Confidential Schedule “A”.

Upon the motion of Ms. Lotito, seconded by Mr. Trocchia and carried by six, the Business meeting was adjourned at 11:20 p.m.

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Kathryn Girolamo, District Clerk