

The **REGULAR MONTHLY BUSINESS MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the Chestnut Street Board Room on September 18, 2007 at 8:05 p.m.

PRESENT: Mr. Trocchia, who presided, and six other members of the Board: Mr. Brita, Mr. Kaye, Ms. Lotito, Mr. Mariano, Ms. Rilling and Mr. Whelpley. Also present were Mr. Hogan, Ms. Peluso, Mr. Cunningham, Mr. Guercio, Mr. Sheahan, Ms. Castonguay, Ms. Girolamo, and members of the staff and community.

Under **ROUTINE MATTERS** action was taken as follows:

Docket #7-71: The **MINUTES** of the Regular Business Meeting held on August 21, 2007, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Mr. Mariano, seconded by Mr. Whelpley, and carried by seven, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

Docket #7-72: The **MINUTES** of the Special Business Meeting held on September 4, 2007, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Mr. Whelpley, seconded by Mr. Brita, and carried by seven, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

Docket #7-73: The **TREASURER'S REPORT** for July 2007 having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Mr. Brita, seconded by Ms. Rilling, and carried by seven, the Schedule of Claims & Warrants

Nos. 3 – 14, appropriation status report and revenue status report were placed on the table for discussion and then filed.

Under **REPORT OF COMMITTEES** – Ms. Lotito began with a report covering her attendance at the SEPTA meeting on September 17, 2007, with a presentation by Ms. Lee and Ms. Scheel. Ms. Rilling and Mr. Hogan were also in attendance. Ms. Loewy also gave an overview of changes to Special Education laws. There are ten new policy areas of the law, a plus for our district.

Ms. Lotito also spoke on her recent attendance at the 2007 Board Officers Academy that had many featured guest speakers covering legal summaries. She commented on a “new superintendent entry plan” portion of the seminar, and applauded Mr. Hogan on his entry plan into our district.

Mr. Mariano gave an overview of the Veterans and New School Board Members Academy workshop that he attended in July. Three other Board members attended including Mr. Brita, Mr. Kaye and Ms. Rilling. Topics covered at the workshop were Teachers as Predators/Students as Predators and the legal issues regarding both. He suggested we look into a Human Rights Officer. All complaints regarding predators should ultimately be reported to the Board president.

Ms. Rilling, who also attended, stated staying current on changes and events is what makes a Board member effective. She stressed “Always remember what it’s all about – the children.” She suggested that the district have a Board library with recommended books and videos from these conferences. A subject in this workshop she discussed was “marginalized” students – generally they stay in the same area and are the ones who ultimately vote on their local budgets, while college students leave the community. Mr. Kaye commented it is difficult

for adolescents now – there are many vast challenges that they face. The district must address issues to give the students a safe and nurturing environment.

Mr. Lee, Principal of the High School, explained 9th grade teaming on the high school level. Marginalized students that don't normally get involved in school activities are chosen and placed on teams. There is a common prep period for teachers collaboratively plan and address needs of students.

Mr. Whelpley commented on the importance of going to conferences, seminars and workshops because the networking of meeting other school representatives can be invaluable and you learn about successful programs in other schools.

SEPTA representative, Lauren Lee, reported on their September 17th meeting having a great turnout and they appreciate the support of the Board and the community. In October a professor from Molloy will be speaking.

Under **SUPERINTENDENT'S REPORT** – Mr. Hogan covered opening day at the schools going smoothly; traffic concerns at Cornwell Avenue have been looked into and will be addressed; Ms. Ganley's exit strategies for students at the end of the day have helped streamline traffic problems at George Washington. Mr. Hogan posthumously thanked Anna Gallagher, who donated \$30,000 to be placed in a district scholarship fund. She was 94 years old when she passed and was well known and active in the West Hempstead community. Mr. Hogan then turned the meeting over to Mr. Cunningham, who gave a brief report on security audits and said that the district is looking into more cohesive proposals.

Ms. Peluso and Ms. Stone then gave an excellent presentation on Foreign Language in the Elementary School. Subjects covered were why study foreign language at the elementary level; goals of foreign language instruction; what early foreign language instruction supports; the

benefits of early foreign language instruction; research documents and their support of teaching language early; national and state documents recommend these programs; covered foreign language studies around the county and around the world; FLES (Foreign Language in the Elementary School) and FLEX (Foreign Language Exploration); the purpose of the program; projected staffing and a timeline for the district to set this up and suggested next steps to get this program started in this district. At the direction of the Board, Administration will further investigate FLES/FLEX and report back to the Board.

Mr. Trocchia then opened the meeting for residents to address the Board.

Under **SUPERINTENDENT’S REPORT AND RECOMMENDATION** action took place as follows:

At 9:07 p.m., upon the motion of Mr. Mariano, seconded by Ms. Rilling, and carried by seven, the Board adjourned to Executive Session to discuss Docket 7-74 and upon the motion of Ms. Rilling, seconded by Mr. Kaye, the Board reconvened at 9:13 p.m.

Docket #7-74: Upon the motion of Mr. Whelpley, seconded by Ms. Rilling, and carried by seven, Appointments, Resignations, etc. were made, accepted, granted and approved as follows:

Topic: Appointment of Regular Daily Substitute(s)

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
Beardsley, Kara	\$95.00/day	9/20/07 – 6/27/08 (Elementary)
Knoernschild, Kimberly	\$95.00/day (pro-rated)	9/7/07 – 6/27/08 (HS)
Luckner, Jacqueline	\$95.00/day	9/5/07 – 6/27/08 (MS)

Topic: Part-time Teaching Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>
Knoernschild, Kimberly	Math Teacher High School	Mathematics 7-12	\$45,790 (pro-rated) I BA	9/7/07 – 6/27/08

Mulligan, Tara	Reading Teacher George Washington	Reading	\$64,965 (pro-rated) 6 MA	9/17/07 – 6/13/08
Sweeney, Marie	Reading Teacher Cornwell Avenue	Reading	\$88,352 (pro-rated) 16 MA	9/17/07 – 6/13/08

Topic: Appointment of Teaching Assistants

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Galicia Christine	Special Education	\$16.55/hr. Step 1	9/10/07 – 9/10/10
Imperioli, Helen	Special Education	\$17.67/hr. Step 2	9/1/07 – 9/1/10

Topic: Appointments for PSAT Review Courses

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Period</u>
Cluxton, Richard	Math Teacher	\$61.82/hr.	9/26/07, 10/3/07, 10/10/07 10/11/07, 10/16/07
Howley, Michael	English Teacher	\$61.82/hr.	9/26/07, 10/3/07, 10/10/07 10/11/07, 10/16/07
Marder, Pamela	Math Teacher	\$61.82/hr.	9/26/07, 10/3/07, 10/10/07 10/11/07, 10/16/07

Topic: Annual Appointments

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Period</u>
Aresta, Cathyann	EMT	\$72.00 (per game, excluding football)	9/5/07 – 6/27/08
Berdy, Cynthia	1:1 Monitor George Washington	\$13.83/hr. Step 1	9/5/07 – 6/27/08
DePietro, Nicole	1:1 Monitor George Washington	\$13.83/hr. Step 1	9/6/07 – 6/27/08
Garay, Daniel	Monitor HS/CA	\$15.10/hr. Step 4	9/19/07 – 6/27/08
Keramis, Jeanne	Monitor Chestnut Street	\$13.83/hr. Step 1	9/5/07 – 6/27/08
Oppedisano, Sandra	1:1 Monitor Middle School	\$13.83/hr. Step 1	9/17/07 – 6/27/08
Scolpino, Virginia	Monitor Cornwell Ave.	\$14.32/hr. Step 3	9/18/07 – 6/27/08
Valebenito, Catherine	EMT	\$72.00 (per game, excluding football)	9/5/07 – 6/27/08

Topic: Appointment of Substitute Clerical Worker

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
DiBrizzi, Gloria	\$100.00/day	8/30/07-9/24/07

Topic: Appointment(s) Rescinded

<u>Name</u>	<u>Position</u>
Guffin, Jean Marie	Regular Daily Substitute
Wick, Heather	Regular Daily Substitute

Topic: Salary Credits

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Increase</u>	<u>New Salary</u>	<u>Effective</u>
Dooley, Kellyann	Social Studies High School	5 BA + 30	\$4,945	\$59,893	9/1/07
Lent, Theresa	Social Studies High School	20 MA + 15	\$3,709	\$97,258	9/1/07

Topic: Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Cucci, Evangelia	Part-time ESL Teacher Chestnut Street	10/1/07
Dominguez, Dina	Regular Daily Substitute Elementary	9/12/07
Galante, Michele	Teaching Assistant Middle School	8/31/07
Messina, Dianna	One-to-One Monitor Middle School	9/5/07
Ryan, Victoria	Teaching Assistant Cornwell Avenue	8/31/07

Docket #7-75: Upon the motion of Ms. Rilling, seconded by Ms. Lotito, and carried by seven, a resolution was adopted that Extra Pay for Extra Responsibility be approved as follows:

<u>Name</u>	<u>Activity</u>	<u>Salary</u>
<u>Cornwell Avenue</u> Messina, Edna	Student Council Advisor	\$1,977.00
<u>High School</u> Gewirtz, Robert	Grade 11 Class Advisor	\$2,883.00
Gordon, Pamela	National Honor Society Advisor	\$1,441.00
Mastrarrigo, Jennifer	Grade 9 Co-Class Advisor	\$1,050.50
Nappi, Gina	Grade 9 Co-Class Advisor	\$1,050.50

Docket #7-76: Upon the motion of Mr. Brita, seconded by Mr. Mariano, and carried by seven, the Board approved the amendment to Docket #6-194 as follows:

Topic: Amendment to Docket #6-194 Adopted on June 19, 2007

Appointments – Docket # 6-194

Krause, Caroline	Childhood Education	\$17.67/hr. Step 2	9/1/07 – 9/1/10
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Docket #7-77: Upon the motion of Ms. Rilling, seconded by Mr. Mariano, and carried by seven, the Board approved the amendment to Docket #7-6 as follows:

Topic: Amendment to Docket #7-6 Adopted on July 17, 2007

Probationary Appointment – Docket # 7-6

Stern, Barbara	Library Media Specialist	School Media Specialist	\$54,570 2MA	9/1/07	12/13/09
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Docket #7-78: Upon the motion of Mr. Whelpley, seconded by Mr. Brita, and carried by seven, the Board approved the amendments to Dockets #7-7 and 7-48 as follows:

Topic: Amendments to Dockets Adopted on August 21, 2007

A) Extra Pay for Extra Responsibility – Docket #7-7:

Nancy Gunyan	Detention Supervisor	\$33.53/session
Elisa Karalius	Detention Supervisor	\$33.53/session
Joanne Leo	Detention Supervisor	\$33.53/session
Robin Schafer	Detention Supervisor	\$33.53/session

B) Appointment of Teaching Assistants – Docket #7-48

Loewy, Danielle	Special Education Chestnut Street	\$16.55/hr. Step 1	9/10/07	9/10/10
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C) Annual Appointments – Docket #7-48

DeHey, Katherine	Senior Citizen Director	\$6,600.00	9/5/07	6/27/08
Orlando, Steve	District Photographer (photos)	\$6,000.00	9/5/07	6/27/08
	(videos)	\$3,200.00	9/5/07	6/27/08

Docket #7-79: Upon the motion of Mr. Whelpley, seconded by Ms. Lotito, and carried by seven, a resolution was adopted that pursuant to the recommendation of the Superintendent of Schools, the Title I Proposal for the 2007 - 2008 school year, be approved as follows:

**Elementary
TITLE I PROPOSAL
2007 – 2008**

Project: Academic Intervention Services (AIS) in reading and writing will be provided to students in Cornwell Avenue School and the West Hempstead Middle School through Title I funding.

The components of the program will be as follows:

1. Title I teachers will provide remedial reading/writing at Cornwell Avenue School and West Hempstead Middle School to students who qualify for this service.
2. The parochial school teachers will be invited to join public school teachers in attending workshops on training in teaching reading and writing to educationally disadvantaged students in a mainstream setting.

Proposed Budget:

Professional Salaries	\$225,428
Purchased Services	\$ 53,075
Supplies and Materials	\$ 25,744
	\$304,247

Docket #7-80 Upon the motion of Mr. Mariano, seconded by Ms. Lotito, and carried by

seven, that the Budget Timetable for the school year 2008 - 2009 be approved as follows:

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|-----------------------|---|---|
| November 13 | - | Building Inspection Reports to Central Office |
| November 21 | - | All Budgets to Central Office |
| December 10-14 | - | Administrative Budget Meetings – Superintendent and Appropriate Staff |
| January 12 (Saturday) | - | Building Inspection |
| | | 9:00 a.m. - George Washington School |
| | | 9:45 a.m. - Cornwell Avenue School |
| | | 10:30 a.m. - Middle School |
| | | 11:00 a.m. - High School |
| | | 11:45 a.m. - Chestnut Street School |
| February 26 | - | Board of Education, Executive Session Budget/Personnel |
| **March 4 | - | Special Board of Education Meeting
Budget/Discussion of Non-Instructional Items |
| **March 11 | - | Special Board of Education Meeting
Budget/Discussion of Instructional Programs
Business Meeting – Budget Adoption |
| March 25 | - | Contingency Meeting |
| May 2 | - | Budget Bulletin Mailed to Residents of the District |
| May 13 | - | Annual Meeting |
| May 20 | - | Vote on Budget and Election of Board of Education Members |

** The meetings of March 4th and March 11th are expressly designed for public input into the budget process. Changes in the proposed budget do not occur at the Annual Meeting.

Docket #7-81: Upon the motion of Mr. Whelpley, seconded by Mr. Mariano, and carried by seven, a resolution was adopted that the Board accepts the addition of Appointment of District Committee on Preschool Special Education as follows:

Parent Representatives

Vilma Carny
Lynette Terjesen

Speech Pathologist

Christina DePaola

Docket #7-82: Upon the motion of Ms. Rilling, seconded by Mr. Brita, and carried by seven, a resolution was adopted that the Board accepts the addition of Appointment of District Committee on Special Education as follows:

Parent Representative

Lynette Terjesen

Speech Pathologist

Christina DePaola

Docket #7-83: Upon the motion of Ms. Lotito, seconded by Mr. Kaye, and carried by seven, the Board accepted the appointment of Dr. Allison Mueller as Chairperson of 504 Meetings for the 2007 – 2008 school year.

Docket #7-84: Upon the motion of Mr. Trocchia, seconded by Mr. Brita, and carried by seven, the Board tabled this docket.

Docket #7-85: Upon the motion of Mr. Kaye, seconded by Mr. Brita, and carried by seven, a resolution was adopted that the Board of Education, West Hempstead Union Free School District, approved the Instructional Services Agreement with the Sewanhaka Central High School District for the 2007 – 2008 school year.

Docket #7-86: Upon the motion of Mr. Kaye, seconded by Mr. Whelpley, and carried by seven, the Board tabled this docket.

Docket #7-87: Upon the motion of Mr. Whelpley, seconded by Ms. Rilling, and carried by seven, a resolution was adopted that the Board of Education, West Hempstead Union Free

School District, approve the agreement for Internal Audit Services with Sheehan and Company for the 2007 – 2008 school year.

Docket #7-88: Upon the motion of Mr. Whelpley, seconded by Ms. Rilling, and carried by seven, a resolution was adopted that the Board of Education, West Hempstead Union Free School District, the Board approved the Individual Services Contracts for Professional Development.

Docket #7-89: Upon the motion of Mr. Brita, seconded by Mr. Mariano, and carried by seven, a resolution was adopted that the Board of Education, West Hempstead Union Free School District, the Board approved the Service Agreement with Bilinguals, Inc.

Docket #7-90: Upon the motion of Ms. Rilling, seconded by Mr. Brita, and carried by seven, the Board approved the increase in ESL staff.

Docket #7-91: Upon the motion of Ms. Rilling, seconded by Mr. Whelpley, and carried by seven, the Board accepted a bequest from the estate of Anna M. Gallagher in the amount of Thirty Thousand Dollars (\$30,000) to be used in a scholarship fund.

Docket #7-92: Upon the motion of Mr. Mariano, seconded by Ms. Rilling, and carried by seven, that pursuant to the provisions of Chapter 853, Laws of 1976, as amended, the Committees on Special Education and Pre-School Education recommend to the Board of Education placement, change of placement, and transfers of students, identified by number only, in the school indicated.

The **REPORT OF THE ASSISTANT SUPERINTENDENT FOR BUSINESS AND OPERATIONS**, having been received by each member several days prior to the date of this meeting, was presented, and action items therein were considered as follows:

Docket #7-93: Upon the motion of Mr. Trocchia, seconded by Mr. Kaye, and carried by seven, the Board authorized the budgetary transfers.

Docket #7-94: Upon the motion of Ms. Rilling, seconded by Mr. Mariano, and carried by seven, the Board awarded the contract to furnish Internal Auditing Services to Sheehan & Company for the 2007 – 2008 school year.

Docket #7-95: Upon the motion of Ms. Rilling, seconded by Mr. Mariano, and carried by seven, the Board approved the contract with Ira Chudd as Pupil Transportation Consultant for the 2007 – 2008 school year.

Docket #7-96: Upon the motion of Ms. Lotito, seconded by Mr. Brita, and carried by seven, a resolution was adopted that the Board accept the Use of Facilities as follows:

<u>Organization</u>	<u>Day/Time</u>	<u>Room/ Field</u>
CORNWELL AVENUE		
WH Little League	09/16/07-11/04/07 Sun – 9:00 a.m.-2:00 p.m. Practice & Games	Both Fields
Girl Scouts of Nassau County	10/02/07 7:00-8:30 p.m. Recruitment Meeting	Cafeteria
GEORGE WASHINGTON		
WH Civic Association	10/03/07, 11/14/07 & 12/12/07 7:00-10:00 p.m. Meeting	Teachers Lounge
HIGH SCHOOL		
WH Chiefs Soccer	09/23/07 8:00 a.m.-4:00 p.m. Pictures	Cafeteria
WH Lions Club	11/17/07 7:00-11:00 p.m. Play	Auditorium
WH Lions Club	01/13/08 2:00-8:00 p.m. Pasta Dinner	Cafeteria & Kitchen
MIDDLE SCHOOL		
WH Civic Association	10/10/07 7:30-10:30 p.m. Meeting	Cafeteria
YIWH	11/10/07, 12/01/07, 12/15/07 01/12/08, 01/26/08, 02/09/08 02/23/08 & 03/08/08 7:00-10:00 p.m. Gym Program	Gym

CHESTNUT STREET SCHOOL

WH Civic Association

9/19/07
8:45 – 10:45 a.m.
Meeting

Board Room

Under **OLD BUSINESS** action was taken as follows:

Docket #7-59: Upon the motion of Ms. Rilling, seconded by Mr. Mariano, and carried by seven, the Board approved the contract with Nassau BOCES for Elementary Library Automation.

Under **NEW BUSINESS** action was taken as follows:

Docket #7-97: Upon the motion of Mr. Kaye, seconded by Mr. Brita, and carried by seven, the Board motioned to discuss a proposed policy on central office administrators' salaries and stipends at the October 9, 2007 Policy Meeting.

Docket #7-98: Upon the motion of Ms. Rilling, seconded by Mr. Mariano, and carried by seven, the Board motioned to discuss existing policy 2150 – staff recruiting and hiring for certificated positions at the October 9, 2007 Policy Meeting.

At this point of the meeting Mr. Kaye requested that an anti-nepotism policy be discussed at the October 9, 2007 Policy Meeting.

Docket #7-99: Upon the motion of Ms. Lotito, seconded by Ms. Rilling, and carried by seven, a resolution was adopted that the District incur the expense of those Board Members and administrators to attend Adelphi University's workshop on High Stakes Testing on October 9, 2007.

Docket #7-100: Upon the motion of Mr. Whelpley, seconded by Mr. Mariano, and carried by seven, a resolution was adopted that the District incur the expense of those Board members and administrators who wish to attend Battelle for Kids' "The Power of Two" 2007 National Value-Added conference on October 14-16, 2007.

Under **BOARD PRIVILEGE OF THE FLOOR** action was taken as follows:

Ms. Lotito commented on the subject of K-12 Technology. Some covered topics were the district being a \$100,000 grant recipient, wireless laptops, enhanced e-mails, LCD and Smart Boards. She asked where we left off on our district wide technology curriculum and our five-year plan. She also discussed enhancing goals in computer courses for college credits. She feels the Technology Committee should look into a better technology program for a global community because it's a new world out there. Our students must be kept up to date. Mr. Kaye added the district should re-energize this committee. Principal Joseph Cirnigliaro commented that the I Tech Committee is not for curriculum. Mr. Brita added maybe looking into hiring an IT consultant. He also brought up the subject of e-mails to Board members thru the district website.

Mr. Kaye brought up discussion on the New York State School Boards Association's Proposed Resolutions for the Annual Business Meeting in October. He informed the Board there were 12 resolutions recommended for adoption, and ten that were not. Many of the resolutions are from Long Island school districts and BOCES. There are no by-laws to vote on this year. Mr. Brita and Mr. Kaye both agree on the resolutions that were recommended for adoption.

Mr. Trocchia again opened the meeting for residents to address the Board.

At 10:07 p.m., upon motion of Mr. Trocchia, seconded by Mr. Mariano, and carried by seven, the meeting was adjourned to Executive Session, which ended at 12:25 a.m.

Kathryn Girolamo, District Clerk