

The **ANNUAL REORGANIZATION MEETING/SPECIAL BUSINESS**

**MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the High School Video Conference Room on July 5, 2016 at 8:25 p.m.

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**PRESENT:** Six members of the Board: Ms. Brohm, Mr. Trocchia, Ms. Close, Ms. Greaves, Mr. Schindler and Ms. Shinsato. Ms. Lotito was absent. Also present were Mrs. Sullivan-Kriss, Mr. Rehman, Mr. O'Keefe, Mr. Mestecky and Ms. Girolamo.

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The Acting Chairman, Mrs. Sullivan-Kriss, opened the meeting with the Pledge of Allegiance. Ms. Girolamo then gave the Oaths of Office to Karen Brohm, Patricia Greaves and Rudolf Schindler.

Mrs. Sullivan-Kriss then called for **NOMINATIONS FOR PRESIDENT**, whereupon Mr. Trocchia nominated Karen Brohm to that office, seconded by Mr. Schindler. There being no further nominations, nominations were declared closed. Karen Brohm was declared elected as President by a vote of six to zero. The District Clerk then gave the Oath of Office to President Brohm.

Upon taking the Chair, the President called for **NOMINATIONS FOR VICE-PRESIDENT**, whereupon Ms. Brohm nominated Vincent Trocchia to that office, seconded by Ms. Greaves. There being no further nominations, nominations were declared closed. Vincent Trocchia was declared elected as Vice-President by a vote of six to zero. The District Clerk then gave the Oath of Office to Vice President Trocchia.

**APPOINTMENTS** were made for the 2016 - 2017 school year as follows:

Upon motion of Mr. Schindler, seconded by Ms. Greaves and carried unanimously, as amended, Kathryn Girolamo was appointed District Clerk and Secretary to the Board, Theresa Bryant was appointed Deputy District Clerk, Brian Cleary was appointed District Treasurer, Gina Gandolfo was appointed Deputy District Treasurer, Guercio and Guercio was appointed Board Counsel, Dr. Eric Shoenfeld was appointed Medical Inspector, Cullen & Danowski LLP was appointed External Auditor, Tetra Tech was appointed Architect, Michael T. Kearns was appointed Claims Auditor, Cerini & Associates LLP was appointed Internal Auditor, Brian Cleary was appointed Financial Statement Accountant, Christopher Mistretta was appointed Records Management Officer, Kathryn Girolamo was appointed Records Access Officer, John O'Keefe was appointed Purchasing Agent, Daniel Rehman was appointed Deputy Purchasing Agent, Anthony Vecchione was appointed AHERA Compliance Officer, Mrs. Sullivan-Kriss and Daniel Rehman were appointed Chief Emergency Officers, Alvaro Escobar, Dina Reilly, Michelle Notti and Amy Sullivan were appointed Dignity for All Students Act (DASA) Coordinators, Vincent Fleck was appointed Private School Book Room Supervisor, John O'Keefe and Daniel Rehman were appointed Hearing Officers, John O'Keefe was appointed Title IX Officer and Hawkins, Delafield & Wood were appointed Bond Counsel, all for the 2016-17 school year.

Upon the motion of Mr. Schindler, seconded by Ms. Shinsato and carried by unanimously, Ms. Greaves was appointed NYSSBA Advocacy Liaison for the 2016-17 school year.

Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by unanimously, Mr. Rehman was appointed District Level Dignity for All Students Act (DASA) Coordinator for the 2016-17 school year.

Upon the motion of Mr. Schindler, seconded by Mr. Trocchia and carried unanimously, the Assistant Superintendent for Business and the Assistant Superintendent for Curriculum were appointed as Residency Designee.

Ms. Brohm swore in Ms. Girolamo. Ms. Girolamo swore in Mr. Cleary.

Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried unanimously, the following appointments were made:

**STANDING COMMITTEES** were appointed by the President as follows:

Building and Grounds	
1. Chestnut Street	R. Schindler/A. Shinsato
2. Cornwell Ave.	P. Greaves/R. Schindler
3. Marian Delaney	K. Brohm /V. Trocchia
4. George Washington	P. Lotito/V. Trocchia
5. Middle School	C. Close/P. Lotito
6. High School	K. Brohm/C. Close
Community and Private School Liaison	K. Brohm/A. Shinsato
Liaison to Community Organizations	Committee of the Whole
Audit	Committee of the Whole Two Community Residents
Sports Committee	V. Trocchia, Chairperson C. Close/P. Greaves/K. Brohm, Alternate
Health and Safety Liaison	K. Brohm
Liaison to Strategic Planning Committee	K. Brohm/A. Shinsato P. Greaves
Policy Sub-Committee	Chairperson – R. Schindler K. Brohm/C. Close
Evaluation Committee	Committee of the Whole

Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by unanimously, the following were adopted:

**BONDING:** The Superintendent, Assistant Superintendent for Business, Assistant Superintendent for Curriculum, Treasurer and Deputy Treasurer shall be bonded as heretofore in the amount of \$1,000,000 each.

**DESIGNATION OF SIGNATORY:** The Treasurer be designated as signatory on payroll; that the Treasurer be designated for all other checks; that the Deputy Treasurer be designated as a signatory.

**DESIGNATION OF DEPOSITORY:** Bank of America, Citibank, HSBC Bank USA, TD Bank, JP Morgan Chase, Nassau Educators Federal Credit Union (NEFCU) and/or Wells Fargo were designated as depositories for District funds, and Bank of America, TD Bank, JP Morgan Chase, Nassau Educators Federal Credit Union (NEFCU), Wells Fargo and/or Depository Trust Company were designated as paying agents for bond and bond coupon collection.

**DESIGNATION OF DISTRICT NEWSPAPERS:** The Beacon, Richner Publications (Herald), Newsday, The New York Times, Three Village Times, The Franklin Square Bulletin, the Patch and The Oceanside/Island Park Herald be designated as District newspapers.

**MILEAGE RATE FOR VEHICLES USED ON SCHOOL BUSINESS:** The Mileage Rate for Vehicles used on School Business was established to use the current Standard IRS Mileage Rate.

**PETTY CASH AUTHORIZATION:** The Board authorized a \$100 Petty Cash Distribution to each school building and administration.

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Under **SPECIAL BUSINESS**, action was taken as follows:

Under **SUPERINTENDENT’S REPORT** - Mrs. Sullivan-Kriss stated it was her first Board meeting and she is thrilled to be in the District. She announced the departure of Mr. O’Keefe at the end of July and thanked him for his service on behalf of the District. We all wish him well in the Sachem School District.

Under **SUPERINTENDENT’S REPORT AND RECOMMENDATION** action took place as follows:

**Docket #6-1:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, Appointments, Resignations, etc. were made, accepted, granted and approved as follows:

**Topic: Resignation Request(s)**

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
O’Keefe, John	Assistant Superintendent for Business and Operations	\$172,000	7/23/16

**Topic: Summer Help Employees**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Period</u>
Rodriguez, Jonathan	Floater	\$9.00/hr.	7/6/16 – 8/31/16

**Topic: Per Diem Substitute Cleaners**

<u>Name</u>	<u>Salary</u>
Ensminger, Raymond	\$11.36/hour
Fasano, David	\$11.36/hour
Linares, Cosme	\$11.36/hour
Lupo, Ernest	\$11.36/hour
McGovern, Eric	\$11.36/hour
Melendez, Marvin	\$11.36/hour
Troio, Calogero	\$11.36/hour
Williams, Lawanda	\$11.36/hour

**Docket #6-2:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, the Board approved the Contracts with Administrative Personnel – Daniel Rehman, Vincent Fleck and Anthony Vecchione.

**Docket #6-3:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, the Board approved the Amendment to an Employment Contract.

**Docket #6-4:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, the Board approved the Memorandum of Agreement with Local 424, United Public Service Employees Union (Custodial Unit).

**Docket #6-5:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, the Board approved the Contracts with Guercio and Guercio.

**Docket #6-6:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, the Board approved the Contract with Tetra Tech Architects and Engineers.

**Docket #6-7:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, the Board approved the Superintendent Meeting Dates for attendance at The Council of School Superintendent Leadership Council meetings on July 25-26, September 26-27, November 3-4, 2016; January 19-20, March 6-7, April 27-28 and June 26-27, 2017.

**Docket #6-8:** Upon the motion of Mr. Trocchia, seconded by Mr. Schindler and carried by six, the Board approved the Amendment to the Superintendent Contract.

Ms. Brohm announced the new Architects for the District were in the audience and thanked them for being at the meeting. The first meeting with them is on Thursday.

At 9:00 p.m., upon the motion of Mr. Schindler, seconded by Ms. Shinsato and carried by six, the Board adjourned to Executive Session for the purpose of discussing personnel and receiving advice of counsel.

At 9:59 p.m., upon the motion of Mr. Schindler, seconded by Ms. Greaves and carried by six, the Board adjourned Executive Session.

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Kathryn Girolamo, District Clerk

