

At 7:16 p.m., upon the motion of Mr. Trocchia, seconded by Ms. Close and carried by six, the Board convened an Executive Session for the purpose of interviewing candidates for the empty Board seat.

At 7:37 p.m., upon the motion of Ms. Shinsato, seconded by Mr. Magaraci and carried by six, the Board adjourned Executive Session into the Special Business/Policy Meeting.

The **SPECIAL BUSINESS/POLICY MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the High School Video Conference Room on September 12, 2017 at 7:50 p.m.

PRESENT: Ms. Brohm, who presided, and five other members of the Board: Ms. Close, Ms. Greaves, Mr. Magaraci, Ms. Shinsato and Mr. Trocchia. Also present were Mrs. Sullivan-Kriss, Mr. Rehman, Mr. Glasu, Mr. Mestecky, Ms. Girolamo and members of the community.

Docket #7-74: Upon the motion of Ms. Shinsato, seconded by Mr. Trocchia and carried by six, Appointments, Resignations, etc. were made, accepted, granted and approved, as amended, as follows:

Topic: Probationary Appointment(s)

<u>Name</u>	<u>Tenure Area</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>	<u>End of Probation</u>
Tobia, Robert	Science High School	Physics 7-12	\$61,793 2MA+15	9/5/17	9/5/21

Topic: Part-time Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>
Bergersen, Paul	Science MS	Biology 7-12	\$49,873 (pro-rated) .8 1BA	9/5/17 –9/7/17

Docket #7-75: Upon the motion of Mr. Trocchia, seconded by Mr. Magaraci and carried by six, the Board approved the Impartial Hearing Officer Appointment for Student #506437.

The following policies were discussed:

Docket #7-67 : **Policy 1160 – Public Inspection of Official Records** – It was unanimously agreed that this Policy be placed on the September 19th Business Meeting for adoption by the Board with the following changes:

4. Place of Inspection

Records may be inspected only at the Office of the Records Access Officer, or at a location specified by the Records Access Officer, during normal working hours, from 9:00 a.m. to 3:00 p.m.

7. Fees

a) The fees for copies of available records shall be as follows:

1. Pages not larger than 9 x 14 inches is \$.25 per page, plus mailing and handling.
2. DELETE: Pages 8 ½ by 14 inches; \$.30 per page, plus mailing and cost
3. Pages larger than 9 x 14, tape or cassette records, or computer printouts, the cost will be based on the cost of reproduction or program utilized
4. If a FOIL request requires more than one (1) hour of clerical time, such time will be billed, in addition to fees 1-3 above, to the person making the request, in accordance with applicable law and regulations.
5. ADD: Fees are subject to periodic review and change. However, no fee shall be charged for records sent via e-mail, the search for or inspection of records, certification of documents, or copies of documents which have been printed or reproduced for distribution to the public. The number of such copies given to any one organization or individual may be limited, in the discretion of the Records Access Officer.

8. List of Records

DELETE: Records available for inspection are listed in “Records Retention and Disposition Schedule No. 1-S-1 and 1-S-1A for Use of School Districts” published by the State Education Department, University of the State of New York.

ADD: Pursuant to Section 87(3)(c) of the Public Officers Law, the current records retention schedule for school districts, published by the Commissioner of Education, shall serve as the list by subject matter of all records in the possession of the school district, whether or not available under the law.

ADD: Cross Ref: 1120, 1120-R School District Records

Docket #7-68 : **Policy 1160 – Sexual Harassment** – It was unanimously agreed that this Policy be placed on the September 19th Business Meeting for adoption by the Board with the following changes:

If, after appropriate investigation, the District finds that a student, an employee or a third party has violated this policy, prompt corrective action will be taken in accordance with the applicable collective bargaining agreement, ADD: the District's Code of Conduct, District policy and state law.

This policy shall be posted DELETE: in a prominent place in each District facility, on the District's website, and shall also be published in student registration materials, student, parent and employee handbooks, and other appropriate school publications.

Docket #7-69: **Policy 3443 – Investments** – It was unanimously agreed that this Policy be placed on the September 19th Business Meeting for adoption by the Board with no changes.

Docket #7-70: **Policy 3444 – Purchasing** – It was unanimously agreed that this Policy be placed on the September 19th Business Meeting for adoption by the Board with no changes.

Docket #7-71: **Policy 4100 – District Employee Ethics** – It was unanimously agreed that this Policy be placed on the September 19th Business Meeting for adoption by the Board with no changes.

Docket #7-72: **Policy 5159 – Child Abuse, Maltreatment or Neglect in a Domestic Setting with Administrative Regulations** – It was unanimously agreed that this Policy be placed on the September 19th Business Meeting as a totally revised document.

Docket #7-73: **Policy 6156 – Programs for English Language Learners with Administrative Regulations** – It was unanimously agreed that this Policy be placed on the September 19th Business Meeting with the following changes:

Second paragraph to read: Pursuant to this policy and the regulations of the Commissioner of Education, the Superintendent of Schools is directed to develop appropriate administrative regulations to ensure that students are:

Comment [dg1]: We recommend that such regulations be prepared to comply with this policy.

Fourth paragraph to read: The District will provide an orientation program annually for parents of newly enrolled ELL students in a language or mode of communication that the parent best understands. ADD: In addition, the District will meet individually with ELL parents at least once a year to discuss the goals of the ELL program, their child's language development progress; their child's English language proficiency assessment results and language development needs in all content areas (in both their native language and English), in addition to regular parent/teacher meetings.

Cross-ref: 6200, Programs for Students with Disabilities Under IDEA and Article 89 Policy 6152 **English as a New Language** – Statement of Assurances

The Board unanimously agreed to place Policy 9240 – Duties of the District Treasurer/Deputy Treasurer on the next Policy Meeting.

At 8:02 p.m. upon the motion of Ms. Shinsato, seconded by Ms. Greaves and carried by six, the Policy Meeting was adjourned to Executive Session to discuss negotiations, receive advice from counsel and to interview candidates for the empty Board seat.

At 10:10 p.m. upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by six, the Board adjourned Executive Session back to the Special Business Meeting.

Docket #7-76: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by six, the Board approved the Appointment of Byars Cole to fill the vacant Board seat until May 15, 2018.

At 10:15 p.m. upon the motion of Mr. Trocchia, seconded by Ms. Shinsato and carried by six, the Special Meeting was adjourned.

Kathryn Girolamo, District Clerk