

WEST HEMPSTEAD UNION FREE SCHOOL DISTRICT
252 Chestnut Street
West Hempstead, NY 11552

BOARD OF EDUCATION AGENDA
Audit Committee/Reorganization/Regular Business Meeting
July 7, 2015
High School Video Conference Room – 7:30 p.m.

A. **Opening of Meeting** – Mr. John J. Hogan, Superintendent of Schools – Chairperson
Pro Tem

B. **Pledge of Allegiance**

C. **Election**

1. President (President assumes the chair)
Oath of Office – President
2. Vice President
Oath of Office – Vice President

D. **Appointments**

	<u>2014-15</u> <u>Appointment</u>	<u>2015-16</u> <u>Appointment</u>
1. District Clerk and Secretary to the Board of Education	Kathryn Girolamo	
2. Deputy District Clerk	Theresa Bryant	
3. District Treasurer	Cristina Spinelli/ Brian Cleary	

Oath of Office to District Clerk and District Treasurer

4. Deputy District Treasurer	Gina Gandolfo
5. Board Counsel	Guercio & Guercio
6. Medical Inspector	Dr. Eric Shoenfeld
7. External Auditor	Cullen & Danowski LLP
8. Architect	BJLJ
9. Claims Auditor	Michael T. Kearns
10. Internal Auditor	Cerini & Associates LLP
11. Financial Statement Accountant	Cristina Spinelli/Brian Cleary
12. Records Management Officer	Alvaro Escobar
13. Records Access Officer	Kathryn Girolamo
14. Purchasing Agent	John J. O’Keefe
15. Deputy Purchasing Agent	To be determined
16. AHERA Compliance Officer	Anthony Vecchione

17. Appointment of Dignity for All Students Act (DASA) Coordinators
To be determined/D. Rehman/T. Grossane/A. Cali/M. Notti/A. Sullivan
18. Private School Book Rm Supervisor Vincent Fleck
19. Hearing Officer John O’Keefe
20. Title IX Officer John O’Keefe
21. Standing Committees Appointed by President
- a. Building and Grounds
- | | | |
|----|-------------------|-----------------------|
| 1. | Chestnut Street | J. Kurko/R. Schindler |
| 2. | Cornwell Ave. | K. Brohm/R. Schindler |
| 3. | Marian Delaney | K. Brohm/J. Kurko |
| 4. | George Washington | P. Lotito/V. Trocchia |
| 5. | Middle School | J. Mariano/C. Rilling |
| 6. | High School | J. Mariano/C. Rilling |
- | | | |
|--|--------------------|--------------------|
| | 2014-15 | 2015-16 |
| | <u>Appointment</u> | <u>Appointment</u> |
- b. Community and Private School Liaison J. Kurko/C. Rilling
- c. Liaison to Community Organizations Committee of the Whole
- d. Audit Committee of the Whole
Two Community Residents
- e. Space Utilization Committee Committee of the Whole
- f. Sports Committee Chairperson – V. Trocchia
J. Mariano/C. Rilling/
K. Brohm Alternate
- g. Health and Safety Liaison K. Brohm/J. Kurko
- h. Liaison to Strategic Planning Committee K. Brohm/J. Kurko
- i. Policy Subcommittee Chairperson – R. Schindler
K. Brohm/J. Kurko
- j. Evaluation Committee Committee of the Whole
P. Lotito/R. Schindler Co-Chairs

E. Bonding

Treasurer – RESOLVED, that the Superintendent, Deputy Superintendent, Assistant Superintendent and Treasurer shall be bonded as heretofore in the amount of \$900,000.

F. Designation of Signatory

1. Payroll (Treasurer)
2. All Other (Treasurer)
3. Deputy Treasurer

G. Designation of Depository

1. Depository of Funds – Bank of America, Citibank, HSBC Bank USA, TD Bank, JP Morgan Chase Bank, Nassau Educators Federal Credit Union (NEFCU) and/or Wells Fargo
2. Paying Agent – Bank of America, TD Bank, JP Morgan Chase Bank, Nassau Educators Federal Credit Union (NEFCU), Wells Fargo and/or Depository Trust Company

H. Designation of District Newspapers

- | | |
|----------------------------------|-----------------------------|
| 1. Beacon | 5. Three Village Times |
| 2. Richner Publications (Herald) | 6. New York Times |
| 3. Newsday | 7. Franklin Square Bulletin |
| 4. Oceanside/Island Park Herald | 8. The Patch |

I. Establish Mileage Rate for Vehicles Used on School Business

<u>2014-15</u>	<u>2015-16</u>
Standard IRS Mileage Rate	

J. Petty Cash Authorization

The Board approves \$100 Petty Cash to each school building and Administration for the 2015-16 school year.

K. Adjournment

REGULAR MONTHLY BUSINESS MEETING

A. Routine Matters

Docket

9-1 Minutes of June 18, 2019 Regular Business Meeting*

*Minutes of previous meetings are reviewed by the Board and corrected, if necessary, prior to a vote to make them the official document of record.

9-2 Treasurer's Report and Recommendations – District Treasurer indicates the financial status of the Board's various accounts and makes a series of recommendations for the payment of bills.

9-3 Claims Auditor's Report

B. Report of Committees – Any Board appointed committee may report on its progress, problems, tasks, etc. during this portion of the meeting.

C. Superintendent's Report

D. Period for District Residents, Island Park Residents and District Employees to Address the Board Pursuant to Board By-Law 9340 – The individual will be limited to 3 minutes of non-confidential agenda items with an overall maximum of 20 minutes for this part of the meeting, if needed.

E. Superintendent's Report and Recommendations

9-4 Appointments, Resignations, etc. – Superintendent recommends to the Board hirings, leaves of absence, retirements, resignations, etc. The Board approves or disapproves each recommendation.

9-5 Extra Pay for Extra Responsibility – Recommended name of advisor for extracurricular club and activity to be approved.

9-6 Amendment to Docket # 8-316 Adopted on May 7, 2019

9-7 Amendment to Lease Agreement with Gersh Mgmt of Bellrose Corp.

9-8 Guercio & Guercio Contracts

9-9 Approval of Contracts for Confidential Staff

9-10 District Treasurer Contract

- 9-11 **Adoption of Response to Intervention (RTI/Academic Intervention Service (AIS) Plan 2019-21**
- 9-12 **Holidays for Non-Instructional Staff**
- 9-13 **Days of Religious Observance 2019 - 2020** – The Board approves religious holidays established by the Commissioner of Education for State Aid purposes.
- 9-14 **Approval of Individual Consultant Services Contracts**
- 9-15 **Approval of Contracts for Special Education/Consultant Services 2019-20 School Year**
- 9-16 **Instructional Placement for Special Education and Pre-School Education Students** – Special Committee on Special Education required by law recommends to the Board placement of special education and pre-school education students.

F. Assistant Superintendent for Business - Report and Recommendations

- 9-17 **Acceptance of Recommendation to Add New Vendors to the District Vendor List**
- 9-18 **Budget Transfers** – A requirement of New York State Department of Audit and Control to transfer appropriation monies that are under expended into that particular line in the budget that is over expended.
- 9-19 **External Auditing Services**
- 9-20 **Disposition of Records**
- 9-21 **Cafeteria Contract Extension**
- 9-22 **Project B3- Districtwide Alterations – Casework and Equipment Installation West Hempstead Middle-High Schools, Tt Project No. 157219-16002**
- 9-23 **School and Library Tax Levy 2019-20**
- 9-24 **Use of Facilities** – The various playing fields, gyms, general purpose rooms, etc. are approved or disapproved by the Board for use by various community groups.

G. Old Business – Items the Board has discussed and wishes to discuss again, and/or have tabled from previous meetings are discussed here.

H. **New Business** - Items that do not normally recur on a continuing basis, and/or items that are discussed for the first time appear at this point in the meeting.

I. **Board Privilege of the Floor**

J. **Future Meeting Dates**

K. **Period for District Residents, Island Park Residents and District Employees to Address the Board Pursuant to Board By-Law 9340** – The individual will be limited to 3 minutes of non-confidential agenda items with an overall maximum of 20 minutes for this part of the meeting.

L. **Adjournment**