

The **REGULAR MONTHLY BUSINESS MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the High School Video Conference Room on November 19, 2019 at 7:43 p.m.

PRESENT: Ms. Brohm, who presided, and six other members of the Board: Ms. Greaves, Mr. Hoffman, Mr. Katrakazis, Mr. Magaraci, Ms. Shinsato and Mr. Trocchia. Also present were Mr. Press, Ms. Reilly, Mr. Mestecky, Ms. Girolamo, and members of the staff and community. Mr. Rehman was absent.

Under **ROUTINE MATTERS** action was taken as follows:

Docket #9-141: The **MINUTES** of the Regular Business Meeting held on October 15, 2019, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Ms. Greaves, seconded by Mr. Magaraci and carried by seven, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

Docket #9-142: The **MINUTES** of the Special Business Meeting held on October 28, 2019, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Ms. Greaves, seconded by Mr. Magaraci and carried by seven, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

Docket #9-143: The **MINUTES** of the Special Business/Audit Committee Meeting held on November 4, 2019, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Ms. Greaves, seconded by Mr. Magaraci and carried by seven, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

Docket #9-144: The **TREASURER'S REPORT** for the month ended September 30, 2019, having been received by each member several days prior to the date of this meeting, was presented, and upon motion of Ms. Greaves, seconded by Mr. Magaraci and carried by seven, the Schedule of Claims & Warrants, Appropriation Status Report and Revenue Status Report were placed on the table for discussion and then filed.

Docket #9-145: The **CLAIMS AUDITOR'S REPORT** for the month ended October 31, 2019, having been received by each member several days prior to the date of this meeting, was presented, and upon motion of Ms. Greaves, seconded by Mr. Magaraci and carried by seven, the report was placed on the table for discussion and then filed.

Under **REPORT OF COMMITTEES** action took place as follows: PTA Representative Kim Torres gave her report. The next meeting is on November 25th in the GW Cafeteria; Cornwell and George Washington recently had their Book Fairs; the 6th grade Fun Day preparation has begun and carnations are being sold at the Winter Concert and December 6th is Photo Retake Day.

Ms. Brohm gave the PTSA report, which included: the Middle School's Drama Club's show this year is the Wizard of Oz; the clothing drive was a big success; Gift Card applications are due November 21st; the Book Fair is on December 5th at Barnes & Noble and musical groups from the High School will perform and wished a Happy Thanksgiving to all.

Danny Johnson and Melissa Brohm, Student Council Representatives, reported that the Student Council and the Athletic Department will be hosting their annual "Team Up for Toys" Varsity night on December 13th and asked residents to bring an unwrapped new toy and they will receive a raffle ticket to win a big prize. Also on that day there are pre-game activities beginning at 3:00 p.m. There will be games, prizes, face painting, popcorn, candy, baked goods and drinks for sale. The Girls' Varsity game is at 4:30 p.m. and the Boys' Varsity game will be at 6:30 p.m. Class of 2021 Class Rings are now on sale; Yearbook sale is still going on; the Key Club's Thanksgiving

Food Drive is still ongoing and gift card donations are also welcomed; the High School Choir will be singing at a nursing home on December 18th; winter season athletics has begun; December 21st is College Planning night at 6:30 p.m.; and 84 out of 150 students who played a Varsity sport maintained an average of 90 or higher during the Fall season.

Docket #9-146 a-f: The Building Inspection Reports, having been received by each member several days prior to the date of this meeting, was presented, and upon motion of Mr. Katrakazis, seconded by Mr. Magaraci and carried by seven, the reports were placed on the table for discussion and then filed.

Under **SUPERINTENDENT'S REPORT** - Mrs. Brohm gave Mr. Rehman's report, which consisted of the following:

Project B of the Bond is mostly complete with elevators being worked on; Project C plans have been sent to the state and we are awaiting approval to begin. Thanksgiving baskets will be put together for deliveries to 35 families in need. She wished everyone a Happy Thanksgiving.

Ms. Brohm introduced Mr. Alan Yu who presented the External Audit Report for the 2018-2019 school year.

Ms. Brohm then turned the meeting over to the Principal of Chestnut Street School and Director of ENL to give an overview of the kindergarten program. Ms. Tripp covered the following:

Lifelong learning begins in kindergarten as Assessment Capable Learners (ACL); program attendance before kindergarten; literacy is infused in every lesson; Fountas & Pinnell is our benchmark system for literacy; weekly shared reading text is sent home for students to read with their parents; collaboration & co-teaching; small group instruction; learning targets as "I Can" statements; self reflection; writer's workshop; growing and sharing writings; math workshop and

mathematical competence; daily observations and formative assessments; JiJi the Penguin animated helper; hands-on, minds-on science; social studies; art & music; STELLAR and physical education; their annual theme, “Mistakes are proof you are trying;” supporting social emotional learning; secret readers and community helpers; touch a truck day; parent university; the yearly visit from the History Society of WH; our public library participation with the students and partnership with the High School and its students.

The Board thanked Ms. Tripp for a very informative presentation.

Under **SUPERINTENDENT’S REPORT AND RECOMMENDATION** action took place as follows:

Docket #9-147: Upon the motion of Mr. Katrakazis, seconded by Mr. Hoffman and carried by seven, appointments, Resignations, etc. were accepted, granted and approved as follows:

Topic: Resignation Request(s) for Purpose of Retirement

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Beavan, Linda	Teaching Assistant Middle School	\$23.71/hr.	11/30/19
Piccirillo, Lucy	School Monitor George Washington	\$18.39/hr.	10/31/19

Topic: Leave(s) of Absence

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Fee-Moulton, Casey	Physical Education Teacher GW	11/25/19-6/30/20
Phelan, Michelle	ENL Teacher GW	10/22/19-11/6/19
Pietzak, Michelle	Reading Teacher CA	10/18/19-1/1/20

Topic: Appointment of School Monitor

<u>Name</u>	<u>Salary</u>	<u>Position</u>	<u>Effective</u>
Buesaquillo, Concepcion	\$16.85/hr.	School Monitor GW	11/20/19

Topic: Leave Replacement Appointments

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>
Gutenmann, Kianna	Physical Education GW	Physical Education	\$50,749 1BA (pro-rated)	11/25/19– 12/13/19
Kushner, Toni-Ann	Reading teacher CA	Literacy B-6	\$69,121 5MA (pro-rated)	11/18/19 –12/31/19
Quagliata, Alyssa	ENL Teacher GW	ENL	\$57,600 1MA (pro-rated)	10/22/19-12/17/19

Topic: Change in Status

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>	<u>Salary</u>
Amaya, Claudia	Senior Typist Clerk CA	Principal Typist Clerk	11/20/19	\$52,221 Step 7
Tricarico, Nancy	Provisional Principal Typist Clerk	Permanent Principal Typist Clerk	11/20/19	no change

Topic: Per Diem Substitute Appointments

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Gallagher, Patricia	Teacher	\$100.00/day
Mullooly, Patrick	Teacher	\$100.00/day

Topic: Removal from Per Diem Substitute Lists

Name Verderosa, Maria

Docket #9-148: Upon the motion of Mr. Katrakazis, seconded by Mr. Hoffman and carried by seven, a resolution was adopted that Extra Pay for Extra Responsibility be approved as follows:

Topic: Extra Pay for Extra Responsibility

HIGH SCHOOL

<u>Name</u>	<u>Activity</u>	<u>Salary</u>
Segreto, Dominick	Boys JV Lacrosse Coach	\$5,649.00

MIDDLE SCHOOL

Monteleone, Louis	Boys Lacrosse Coach	\$3,965.00
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GEORGE WASHINGTON

Giberson, Maria	Engineering Club Advisor	\$ 508.50 (5 sessions)
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Topic: Appointments for Curriculum Writing Projects

<u>Name</u>	<u>Project</u>	<u>Salary</u>
Cangemi, Joseph (Administrator)	Design, Draw and Production	\$173.71 per day (1 day maximum)
Cangemi, Joseph (Administrator)	Computer Graphics/Web Design	\$173.71 per day (1 day maximum)
Cangemi, Joseph (Administrator)	Video Communications	\$173.71 per day (1 day maximum)
Cangemi, Joseph (Administrator)	AP Computer Science	\$173.71 per day (1 day maximum)

Topic: Academic Intervention Classes

<u>Name</u>	<u>Class</u>	<u>Salary</u>	<u>Period</u>
Abott, Susan	Math – Grade 6	\$68.53 per hour	1/8/20 – 3/18/20 (10-hour maximum)
Abott, Susan	ELA – Grade 6	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)
Basile, Michelle	ELA – Grade 7	\$68.53 per hour	2/13/20 – 3/19/20 (5-hour maximum)
Basile, Michelle	ELA – Grade 8	\$68.53 per hour	2/12/20 – 3/18/20 (5-hour maximum)
Boshnack, Stacey	Math – Grade 4	\$68.53 per hour	1/8/20 – 3/28/20 (10-hour maximum)
Boshnack, Stacey	ELA – Grade 4	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)
Cohen, Jill	Math – Grade 5 or Grade 4	\$68.53 per hour	1/8/20 – 3/18/20 (10-hour maximum)
Fine, Sara	ELA – Grade 3	\$68.53 per hour	2/24/20 – 3/23/20 (5-hour maximum)
Fine, Sara	Math – Grade 3	\$68.53 per hour	3/5/20 – 4/2/20 (5-hour maximum)
Kaszubski, Jackie	Math – Grade 4	\$68.53 per hour	1/8/20 – 3/28/20 (10-hour maximum)
Kaszubski, Jackie	ELA – Grade 4	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)
Klein, Catherine	Math – Grade 7	\$68.53 per hour	3/9/20 – 4/6/20 (5-hour maximum)
Lambraia, Michele	Math – Grade 4	\$68.53 per hour	1/8/20 – 3/28/20 (10-hour maximum)
Lambraia, Michele	ELA – Grade 4	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)
Luciere, Melissa	ELA – Grade 5 or Grade 4 and 6	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)
Levitt, Julie	ELA – Grade 3	\$68.53 per hour	2/24/20 – 3/23/20 (5-hour maximum)
Levitt, Julie	Math – Grade 3	\$68.53 per hour	3/5/20 – 4/2/20 (5-hour maximum)
Mottola, Jenna	Math – Grade 6	\$68.53 per hour	1/8/20 – 3/18/20 (10-hour maximum)
Mottola, Jenna	ELA – Grade 6	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)
Parillo, Diana	Math – Grade 8	\$68.53 per hour	3/9/20 – 4/6/20 (5-hour maximum)
Sciroppo, Kelly	Math – Grade 5	\$68.53 per hour	1/8/20 – 3/18/20 (10-hour maximum)
Sciroppo, Kelly	ELA – Grade 5	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)

Zanella, Kailyn	Math – Grade 6	\$68.53 per hour	1/8/20 – 3/18/20 (10-hour maximum)
Zanella, Kailyn	ELA – Grade 6	\$68.53 per hour	1/9/20 – 3/19/20 (10-hour maximum)

Docket #9-149: Upon the motion of Mr. Katrakazis, seconded by Mr. Hoffman and carried by seven, the Board approved the Termination of Employment.

Docket #9-150: Upon the motion of Mr. Katrakazis, seconded by Mr. Hoffman and carried by seven, the Board approved the Amendment to Docket #9-120 Adopted on October 15, 2019 as follows:

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>	<u>End of Probation</u>
Bologna, Patricia	Foreign Language	Italian/Spanish 7-12 HS/MS	\$89,281 12MA	11/18/19	11/18/22

Docket #9-151: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board accepted the Corrective Action Plan for the Audit of 2018-19.

Docket #9-152: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the Club Charters.

Docket #9-153: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the Contracts for Special Education Services for the 2019-20 school year with Bellmore-Merrick CHSD, Hewlett-Woodmere UFSD and Henry Viscardi School.

Docket #9-154: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the following Donations: 11 Wilson youth footballs, 85 OMRON pedometers and \$4,850 from NYS Municipal WC Alliance.

Docket #9-155: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, that pursuant to the provisions of Chapter 853, Laws of 1976, as amended, the Committees on Special Education and Pre-School Education recommend to the Board of Education placement, change of placement, and transfers of students, identified by number only, in the school indicated.

The **REPORT OF THE ASSISTANT SUPERINTENDENT FOR BUSINESS**, having been received by each member several days prior to the date of this meeting, was presented, and action items therein were considered as follows:

Docket #9-156: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the New Vendors.

Docket #9-157: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the Budgetary Transfers.

Docket #9-158: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the Transportation Settlement Agreement.

Docket #9-159: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the Disposition of Records.

Docket #9-160: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the Disposition of Equipment.

Docket #9-161: Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried by seven, the Board approved the Disposition of Textbooks.

Docket #9-162: Upon the motion of Mr. Magaraci, seconded by Mr. Katrakazis and carried by seven, the Board approved the Use of Facilities, as amended, as follows:

<u>Organization</u>	<u>Day/Time</u>	<u>Room/Field</u>
<u>High School</u>		
WHPTSA Sr. Prom Fashion Show Rehearsal	4/1/20 Thursday 5:00pm-10:00pm	Auditorium
WHPTSA Sr Prom Fashion Show Fund Raiser	11/4/19 & 11/5/19 Monday & Tuesday 5:00pm-8:30pm/8:00am-2:30pm	Hallway outside Gym
Class of 2021 Craft Fair	12/9/19 Monday 4:30pm-10:00pm	Cafeteria/Circle/Hallways

Middle School

WH Community Support Annual Holiday at Halls Pond Children's Party Rain back up	12/8/19 Sunday 12:00pm-6:00pm	Cafeteria
PTA Sixth Grade Fun Day Paint night Fundraiser	12/6/19 Friday 7:00pm-9:00pm	Cafeteria

Cornwell Avenue

WH Elementary PTA	12/18/19 Wednesday 9:00am-12:00pm	Hallway
WH Elementary PTA Healthy Eating Northwell 3 rd Graders	12/2/19 Monday 8:00am-4:00pm	Gym & Classrooms

George Washington

PTA Sixth Grade Fun Day Meeting	11/13/19 Wednesday 7:30pm-9:00pm	Cafeteria
WH Water District Election	12/10/19 Tuesday 5:00pm-9:00pm	Front Entrance Hallway
WH Elementary PTA Healthy Eating Northwell	12/2/19 Monday 8:00am-4:00pm	Gym & Library

There was no old business to be addressed.

Under **NEW BUSINESS** action was taken as follows:

The following policies were motioned by Ms. Greaves, seconded by Ms. Shinsato and carried by seven, to be discussed at the December 3rd Policy Meeting:

<u>Docket #9-163:</u>	New Policy – Child Abuse in an Educational Setting with Administrative Regulations
<u>Docket #9-164:</u>	New Policy – Uniform Guidance Compliance for Federal Awards
<u>Docket #9-165:</u>	Policy 1140 – Use of Students for Distribution of Materials
<u>Docket #9-166:</u>	Policy 1350 – Contests of Outside Organizations
<u>Docket #9-167:</u>	Policy 1520 – Cooperation with Community Groups on Substance Abuse
<u>Docket #9-168:</u>	Policy 3120 – Planning Calendar for Preparation of School Budget
<u>Docket #9-169:</u>	Policy 3441 – Inventory of Textbooks
<u>Docket #9-170:</u>	Policy 6135 – Repair and Maintenance Charges for Musical Instruments

Under **BOARD PRIVILEGE OF THE FLOOR** – Ms. Brohm informed the audience they will be packaging up the items for the Food Drive tomorrow; if they are attending the Middle

School play to bring an item for the Food Drive; the Class of 2021's Craft Fair is December 9th from 6:30 p.m. to 9:30 p.m.; thanked Carrie Toth who has graciously donated turkeys for families for the past three years and this year donated all 35 turkeys. The next meeting is December 3rd, a Policy meeting. She wished everyone a Happy Thanksgiving.

Ms. Brohm again opened the meeting for residents to address the Board.

At 8:31 p.m., upon the motion of Mr. Magaraci, seconded by Ms. Greaves and carried by seven, the Board adjourned to Executive Session to receive advice from counsel and to discuss personnel.

At 9:15 p.m., upon the motion of Ms. Greaves, seconded by Mr. Magaraci and carried by seven, the Board adjourned Executive Session.

Kathryn Girolamo, District Clerk