

The **ANNUAL REORGANIZATION MEETING** of the Board of Education West Hempstead Union Free School District was called to order in the Chestnut Street Board Room on July 7, 2020 at 7:30 p.m.

PRESENT: Six members of the Board: Ms. Brohm, Ms. Greaves, Mr. Hoffman, Mr. Magaraci, Ms. Shinsato and Mr. Trocchia. Mr. Katrakazis was absent. Also present were Mr. Rehman, Ms. Reilly, Mr. Press, Mr. Mestecky, Mr. Fleck and Ms. Bryant.

Ms. Bryant gave the Oaths of Office to Mr. Magaraci and Mr. Trocchia.

The Acting Chairman, Mr. Rehman, then called for **NOMINATIONS FOR PRESIDENT**, whereupon Ms. Shinsato nominated Ms. Brohm to that office, seconded by Mr. Magaraci. There being no further nominations, nominations were declared closed. Karen Brohm was declared elected as President by unanimous vote. The District Clerk then gave the Oath of Office to President Brohm.

Upon taking the Chair, the President called for **NOMINATIONS FOR VICE-PRESIDENT**, whereupon Mr. Magaraci nominated Ms. Shinsato to that office, seconded by Mr. Trocchia. There being no further nominations, nominations were declared closed. Andrea Shinsato was declared elected as Vice President by unanimous vote. The District Clerk then gave the Oath of Office to Vice President Shinsato.

APPOINTMENTS were made for the 2020 - 2021 school year as follows:

The Board voted unanimously for the following appointments:

Upon the motion of Mr. Trocchia, seconded by Mr. Magaraci and carried by six, Theresa Bryant was appointed as District Clerk and Secretary to the Board.

Ms. Brohm swore in Ms. Bryant.

Upon the motion of Mr. Magaraci, seconded by Ms. Greaves and carried by six, Cathy DelRossi was appointed as Deputy District Clerk, James Igoe was appointed as District Treasurer and Gina Gandolfo was appointed Deputy District Treasurer.

Upon the motion of Mr. Hoffman, seconded by Mr. Magaraci and carried by six, the firm of Guercio and Guercio was appointed as Board Counsel, Dr. Eric Shoenfeld was appointed Director of School Health Services, Cullen & Danowski LLP was appointed as External Auditors, Tetra Tech was appointed Architect, Michael T. Kearns was appointed as Claims Auditor; Cerini & Associates LLP was appointed as Internal Auditor; Capital Markets Advisors was appointed Financial Advisory Services.

Upon the motion of Mr. Hoffman, seconded by Mr. Magaraci and carried by six, Christopher Mistretta was appointed Records Management Officer, Theresa Bryant was appointed Records Access Officer and Joel Press was appointed Purchasing Agent.

Upon the motion of Ms. Shinsato, seconded by Ms. Greaves and carried by six, Dina Reilly was appointed Deputy Purchasing Agent; William Dworsak was appointed AHERA Compliance Officer; Daniel Rehman and Dina Reilly were appointed Chief Emergency Officers.

Upon the motion of Ms. Shinsato, seconded by Ms. Greaves and carried by six, James DeTommaso, Sean Murray, Michelle Notti, Deanna Sinito and Faith Tripp were appointed as Dignity for All Students Act (DASA) Coordinators; Vincent Fleck was appointed Private School Book Room Supervisor; Joel Press and Dina Reilly were appointed Hearing Officers; Assistant

Superintendent for Business/Assistant Superintendent for Curriculum were appointed Title IX Officers and Hawkins Delafield & Wood was appointed Bond Counsel.

Upon the motion of Mr. Trocchia, seconded by Ms. Greaves and carried by six; Patricia Greaves was appointed NYSSBA Advocacy Liaison; Dina Reilly was appointed District Level DASA Coordinator; Assistant Superintendent for Business/Assistant Superintendent for Curriculum were appointed Residency Officers; Bridget Karis and Susan Burnett were appointed Homeless Liaisons; Christopher Mistretta was appointed Wellness Coordinator; Susan Burnett was appointed Transition Liaison and Nabella Habibulla was appointed Data Privacy Trainee for the 2020 - 2021 school year.

The Board unanimously agreed on the following appointments:

STANDING COMMITTEES were appointed by the President as follows:

Building and Grounds	
1. Chestnut Street	G. Hoffman/A. Shinsato
2. Cornwell Ave.	P. Greaves/A. Shinsato
3. Marian Delaney	K. Brohm /V. Trocchia
4. George Washington	J. Magaraci/V. Trocchia
5. Middle School	G. Hoffman/P. Greaves
6. High School	K. Brohm/T. Katrakazis
Community and Private School Liaison	K. Brohm/A. Shinsato G. Hoffman
Liaison to Community Organizations	Committee of the Whole
Audit	Committee of the Whole Two Community Residents
Sports Committee	J. Magaraci, Chairperson T. Katrakazis/P. Greaves/V. Trocchia, Alternate
Health and Safety Liaison	K. Brohm/G. Hoffman
Liaison to Strategic Planning Committee	K. Brohm/A. Shinsato P. Greaves
Policy Committee	A. Shinsato, Chairperson K. Brohm/G. Hoffman
Evaluation Committee	Committee of the Whole

Upon the motion of Ms. Greaves, seconded by Ms. Shinsato and carried unanimously, the following items were adopted:

BONDING: The Superintendent, Assistant Superintendent for Business, Assistant Superintendent for Curriculum, Treasurer and Deputy Treasurer shall be bonded as heretofore in the amount of \$1,000,000 each.

DESIGNATION OF SIGNATORY: The Treasurer be designated as signatory on payroll; that the Treasurer be designated as signatory for all other checks; that the Deputy Treasurer be designated as a signatory.

DESIGNATION OF DEPOSITORY: Bank of America, Citibank, HSBC Bank USA, TD Bank, JP Morgan Chase, Nassau Educators Federal Credit Union (NEFCU) and/or Wells Fargo were designated as depositories for District funds; and Bank of America, TD Bank, JP Morgan Chase, Jovia Financial Credit Union, Wells Fargo and/or Depository Trust Company were designated as paying agents.

DESIGNATION OF DISTRICT NEWSPAPERS: Richner Publications (Herald), Newsday, New York Times, Three Village Times, The Franklin Square Bulletin, the Patch and The Oceanside/Island Park Herald be designated as District newspapers.

MILEAGE RATE FOR VEHICLES USED ON SCHOOL BUSINESS: The Mileage Rate for Vehicles used on School Business was established to use the current Standard IRS Mileage Rate.

PETTY CASH AUTHORIZATION: The Board authorized a \$100 Petty Cash Distribution to each school building and administration to be replenished upon approval of receipts.

At 7:44 p.m. the Board then opened the **REGULAR BUSINESS MEETING.**

Under **ROUTINE MATTERS** action was taken as follows:

Docket #0-1: The **MINUTES** of the Regular Business Meeting held on June 23, 2020, having been received by each member several days prior to the date of this meeting, were presented, and upon motion of Mr. Magaraci, seconded by Mr. Hoffman and carried by six, that the reading of the Minutes of said meeting be dispensed with and that they be adopted as received.

Docket #0-2: The **TREASURER'S REPORT** for the month ended May 31, 2020, having been received by each member several days prior to the date of this meeting, was presented, and upon motion of Mr. Magaraci, seconded by Mr. Hoffman and carried by six, the Schedule of Claims & Warrants, Appropriation Status Report and Revenue Status Report were placed on the table for discussion and then filed.

Docket #0-3: The **CLAIMS AUDITOR'S REPORT** for the month ended June 30, 2020, having been received by each member several days prior to the date of this meeting, was presented, and upon motion of Mr. Magaraci, seconded by Mr. Hoffman and carried by six, the report was placed on the table for discussion and then filed.

Under **REPORT OF COMMITTEES** action took place as follows:

Under **SUPERINTENDENT'S REPORT** – Mr. Rehman said he was happy that the Budget passed and wished everyone a happy summer. He spoke about the work being done by the various District Reopening Sub-Committees. He said the NYSED will be meeting with the Board of Regents on July 13th and we should hopefully hear from the Governor on July 15th as to his plans for the reopening of schools. Mr. Rehman announced that we had approximately ten retirements and these positions have been posted. It is exciting because the applicant pools have been deep and diverse.

Ms. Brohm then opened the meeting for residents to address the Board.

Under **SUPERINTENDENT'S REPORT AND RECOMMENDATION** action took place as follows:

Docket #0-4: Upon the motion of Mr. Magaraci seconded by Trocchia and carried by six, Appointments, Resignations, etc. were made, accepted, granted and approved, as amended, as follows:

Topic: Probationary Appointment(s)

<u>Name</u>	<u>Tenure Area</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>
Burnett, Susan	Assistant Director of PPS	School District Leader School Building Leader	\$123,000	8/3/20-8/3/24

Topic: Part-time Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective</u>
Alexander, Jarrod	Social Worker .5	Social Worker CS/CA	\$69,812 5MA (pro-rated)	9/1/20 – 6/30/21

Docket #0-5: Upon the motion of Mr. Magaraci, seconded by Ms. Greaves and carried by six, the Board approved Extra Pay for Extra Responsibility for the 2020-21 school year as follows:

<u>Name</u>	<u>Activity</u>	<u>Salary</u>
Benson, Melissa	Drama – Choreographer	\$1,772.00
Benson, Melissa	Mathletes 10-12 Co-Advisor	\$ 949.00
Blier, Nicole	Drama – Musical Director	\$3,120.00
Blier, Nicole	Show Choir Club Director	\$1,027.00
Bologna, Patricia	National World Language Honor Society Advisor	\$1,613.00
Casto, Jeannette	Environmental Club Advisor	\$1,027.00
Casto, Jeannette	Key Club Co-Advisor	\$1,113.00
Cassa, Ariana	Grade 11 Class Co-Advisor	\$1,613.50
D'Angelo, Maria	Attendance Supervisor	\$1,939.00
Dempsey, Sheila	Attendance Supervisor	\$1,939.00
DiPasquale, Daniel	Drama – Stage Director	\$3,120.00
DiPasquale, Daniel	National Tri-M Honor Society	\$1,613.00

	Advisor	
DiPasquale, Daniel	String Ensemble Director	\$1,027.00
Fixel, Al	Technology Club	\$1,027.00
Gunyan, Nancy	Grade 10 Class Co-Advisor	\$1,176.50
Heckler, Wayne	Drama – Production Director	\$4,528.00
Hochler, Andrew	Marching Band Director	\$3,898.00
Hochler, Andrew	Stage Dance Band Director	\$ 862.00
Hochler, Andrew	Pit Director	\$2,416.00
Hutt-Marshall, Tracy	Cross Fit Advisor	\$1,027.00
Hutt-Marshall, Tracy	GSA Co-Advisor	\$ 513.50
Lawson, Jacqueline	Attendance Supervisor	\$1,939.00
Lawson, Jacqueline	INK BLOT Editor	\$1,626.00
Lawson, Jacqueline	INK BLOT Art Editor	\$ 975.00
Loizides, Harry	Mathletes 9 Co-Advisor	\$ 748.00
Loizides, Harry	Yearbook (WESTERLY) Editor	\$4,528.00
Lovasz, Chris	Assistant Band Director	\$3,120.00
Marder, Pamela	Mathletes 9 Co-Advisor	\$ 748.00
McCarthy, Lisa	ENL Club Co-Advisor	\$ 513.50
McEntee, Seamus	Key Club Co-Advisor	\$1,113.00
McEntee, Seamus	SADD Advisor	\$1,027.00
Mejia, Natasha	RAMPAGE Co-Advisor	\$1,754.50
Mongiello, Diane	Grade 10 Class Co-Advisor	\$1,176.50
Mongiello, Diane	Detention Supervisor	\$37.53 x 40 min sessions
Ragin, Linda	Class Night Coordinator	\$1,287.00
Ragin, Linda	Homecoming Coordinator	\$1,287.00
Ross-Dinin, Cassie	National Art Honor Society Advisor	\$1,613.00
Rowland, Cathieann	Mathletes 10-12 Co-Advisor	\$ 949.00
Shannon, Margaret	Debate Club	\$1,027.00
Sigmon, Angela	Leading Ladies Co-Advisor	\$ 513.50
Silberman, Michael	Leadership Club Advisor	\$1,027.00
Sutch, Emily	Grade 11 Class Co-Advisor	\$1,613.50
Sutch, Emily	National STEM Honor Society Co-Advisor	\$ 806.50
Valencia, Madeline	ENL Club Co-Advisor	\$ 513.50
Ventura, Desiree	Central Treasurer	\$4,237.00
Weinstein, Daisy	Attendance Supervisor	\$1,939.00
Weinstein, Daisy	Assistant Class Night Advisor	\$ 704.00
Weiss, Julie	RAMPAGE Co-Advisor	\$1,754.50
Withopf, Stephanie	GSA Co-Advisor	\$ 513.50
Zuluaga, Rosemary	Class Advisor – Grade 12	\$4,542.00
Zuluaga, Rosemary	Step Club Advisor	\$1,027.00
Zuluaga, Rosemary	Student Council Advisor	\$5,089.00

The Board also rescinded the appointment of Erika Krieger as JV Girls Basketball Coach.

Docket #0-6 Upon the motion of Mr. Magaraci, and seconded by Ms. Greaves and carried by six, the Board approved the amendments to Dockets #9-331 and Dockets #9-384 adopted on June 23, 2020 as highlighted below:

Docket # 9-331

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Pirro, Lynne	Principal Typist Clerk (provisional)	\$62,528 Step 10 plus \$ 2,306 longevity	7/1/20

<u>Name</u>	<u>Activity</u>	<u>Effective</u>	<u>Salary</u>
Coghlan, Caitlin	Guidance Scheduling/ Parent Meetings	8/3/20-8/31/20 (5-day maximum)	daily/hourly rate
Lennon, Jacqueline	Guidance Scheduling/ Parent Meetings	6/24/20-8/31/20 (8-day maximum)	daily/hourly rate
Ragin, Linda	Guidance Scheduling/ Parent Meetings	6/24/20-8/31/20 (8-day maximum)	daily/hourly rate
Rivera, Stacey	Guidance Scheduling/ Parent Meetings	6/24/20-8/31/20 (8-day maximum)	daily/hourly rate
Sigmon, Angela	Guidance Scheduling/ Parent Meetings	6/24/20-8/31/20 (8-day maximum)	daily/hourly rate
Tammany, Jillian	Guidance Scheduling/ Parent Meetings	6/24/20-8/31/20 (8-day maximum)	daily/hourly rate

The Board **rescinded** the leave of absence approved for Neil Scotti.

Docket #9-384 – Additional names of teachers were added to Exhibit A to the Extra Pay Memorandum of Agreement with the West Hempstead Education.

Docket #0-7: Upon the motion of Mr. Magaraci, and seconded by Ms. Greaves, and carried by six, the Board abolished the position of Middle School Assistant Principal.

Docket #0-8: Upon the motion of Mr. Magaraci, and seconded by Ms. Greaves, and carried by six, the Board created the position of Assistant Principal Grades 7-9.

Docket #0-9: Upon the motion of Mr. Magaraci and seconded by Ms. Greaves, and carried by six, the Board approved the Memorandum of Agreement with Joseph Pumo.

Docket #0-10: Upon the motion of Mr. Magaraci, and seconded by Ms. Greaves and carried by six, the Board approved the Guercio & Guercio Contracts for the school year July 1, 2020 – June 30, 2021.

Docket #0-11: Upon the motion of Mr. Magaraci, and seconded by Ms. Greaves and carried by six, the Board approved the Contracts with Administrative Personnel – Ms. Reilly, Mr. Press, Mr. Fleck and Mr. Dworsak.

Docket #0-12: Upon the motion of Mr. Magaraci, and seconded by Ms. Greaves and carried by six, the Board approved the 2020-2021 Holidays for Non-Instructional Staff.

Docket #0-13: Upon the motion of Mr. Hoffman, and seconded by Ms. Greaves and carried by seven, the Board approved the Days of Religious Observance 2020-2021 as follows:

October 2-9	-	Sukkot
October 9	-	Shemini Atzeret
December 8	-	Immaculate Conception
February 25-26	-	Purim
April 12	-	First Day of Ramadam
April 21	-	Ram Navami
May 13	-	Ascension Thursday and Last Day of Ramadam
May 17-18	-	Shavuot

Docket #0-14: Upon the motion of Mr. Magaraci, seconded by Ms. Greaves and carried by six, the Board approved the Fire Safety Report for the 2019-2020 school year.

Docket #0-15: Upon the motion of Mr. Magaraci, seconded by Ms. Greaves and carried by six, the Board accepted two donations from the Stop & Shop *A+ Awards Program*.

Docket #0-16: Upon the motion of Ms. Shinsato, seconded by Mr. Magaraci and carried by six, the Board approved a Production Contract with Music Theatre International for the Middle School to produce *Seussical Jr.*

Docket #0-17: Upon the motion of Ms. Shinsato, seconded by Mr. Magaraci and carried by six, the Board approved Health and Welfare Services Agreements with Floral Park-Bellerose UFSD, Mineola UFSD, New Hyde Park Garden City Park UFSD and Westbury UFSD.

Docket #0-18: Upon the motion of Ms. Shinsato, seconded by Mr. Magaraci and carried by six, that pursuant to the provisions of Chapter 853, Laws of 1976, as amended, the Committees on Special Education and Pre-School Education recommend to the Board of Education placement, change of placement, and transfers of students, identified by number only, in the school indicated.

The **REPORT OF THE ASSISTANT SUPERINTENDENT FOR BUSINESS**, having been received by each member several days prior to the date of this meeting, was presented, and action items therein were considered as follows:

Docket #0-19: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the New Vendors.

Docket #0-20: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the Budgetary Transfers.

Docket #0-21: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the External Auditing Services with Cullen & Danowski, LLP.

Docket #0-22: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved Insurance Services with Brown & Brown of New York, Inc. d/b/a Fitzharris & Company.

Docket #0-23: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the Allowance Access Authorization, GC-01 for Stalco Construction, Inc. as part of the Site Reconstruction work at the West Hempstead High School/Middle School.

Docket #0-24: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the Allowance Access Authorization, GC-02 for Stalco Construction, Inc. as part of the Site Reconstruction work at the West Hempstead High School/Middle School.

Docket #0-25: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the Allowance Access Authorization, GC-03 for Stalco Construction, Inc. as part of the Site Reconstruction work at the West Hempstead High School/Middle School.

Docket #0-26: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved an agreement with Aquarius Capital for GASB-75 valuations of post-employment non-pension benefits for the 2020-21 school year.

Docket #0-27: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the extension of the contract with Whitsons School Nutrition Corp from July 1, 2020 through June 30, 2021.

Docket #0-28: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved the School and Library Tax Levies for the 2020-21 school year.

Docket #0-29: Upon the motion of Ms. Greaves, seconded by Mr. Hoffman and carried by six, the Board approved a list of insurance companies to procure insurance for the West Hempstead School District for the 2020-2021 school year and gives the Assistant Superintendent for Business and Operations the authorization to sign contracts.

Docket #0-30: Use of Facilities was tabled to be addressed at a later date.

Docket #0-31: Upon the motion of Mr. Hoffman, seconded by Ms. Shinsato and carried by six, the 2020-21 Comprehensive School Safety Plan was adopted.

Under **OLD BUSINESS** action was taken as follows:

There was no old business to be addressed.

Under **NEW BUSINESS** action was taken as follows:

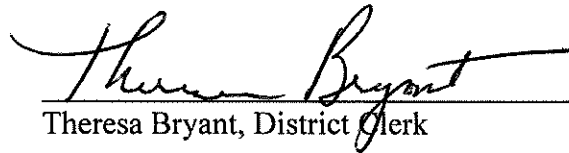
There was no new business to be addressed.

Under **BOARD PRIVILEGE OF THE FLOOR** – No discussion.

Ms. Brohm again opened the meeting for residents to address the Board.

At 7:50 p.m., upon the motion of Ms. Greaves, seconded by Mr. Magaraci and carried by six, the Board adjourned to Executive Session for the purpose of discussing personnel and receiving advice of counsel.

At 9:10 p.m., upon the motion of Mr. Magaraci, seconded by Ms. Greaves and carried by six, the Board adjourned Executive Session.


Theresa Bryant, District Clerk